

## WALTON PARISH COUNCIL

**MINUTES** of the **MEETING** of **WALTON PARISH COUNCIL** held in **WALTON VILLAGE HALL** on **TUESDAY 7th JANUARY 2020** at 7.30pm.

**Present:** Cllrs G. Shaw (Chairman, in the Chair), A. Armstrong, T. Brocklebank, B. Hogg, D. Lockhart, T. Mark and T. Mounsey.

**In Attendance:** Clerk

Action

097/19	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that no apologies for absence were received.</p>	
098/19	<p><b>REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p>	
099/19	<p><b>DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note that no declarations of interest were made.</p>	
100/19	<p><b>MINUTES</b></p> <p><b>MINUTES OF THE MEETING HELD ON 5TH NOVEMBER 2019 WERE SUBMITTED.</b></p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 5th November 2019, confirmed as a true and accurate record.</p>	<b>GS</b>
101/19	<p><b>PUBLIC PARTICIPATION</b></p> <p><b>RESOLVED</b> to note that no members of the public were present however a letter submitted to the Clerk regarding problem parking and access was read out to members and agreed to be put on the agenda for the next meeting and forwarded to highways for advice.</p> <p><b>RESOLVED</b> to note there were no reports from County or City Councillors. Members expressed their disappointment at the continued lack of attendance by City and County Councillors to meetings and that the Clerk should email them direct stating that their presence would be valued.</p>	<b>Clerk</b>
102/19	<p><b>REPRESENTATIVES' REPORTS –</b></p> <p><b>102/19.1 WALTON VILLAGE HALL COMMITTEE</b></p> <p>Councillor Lockhart gave a report from the Village Hall Committee detailing recent and upcoming events and thanking those for helping decorate the village Christmas tree.</p> <p><b>RESOLVED</b> to note the report and that the Clerk would ask City Councillor Tarbitt to organise hi-vis jackets and litter pickers for a litter picking event to be held on March 22<sup>nd</sup> 2020.</p>	<b>Clerk</b>
103/19	<p><b>TOWN AND COUNTRY PLANNING –</b></p> <p><b>RESOLVED</b> to note there were no applications to be considered.</p>	

(Signed) Chairman .....

3rd March 2020

<p><b>104/19</b></p> <p><b>104/19.1</b></p> <p><b>104/19.2</b></p> <p><b>104/19.3</b></p> <p><b>104/19.4</b></p>	<p><b>FINANCIAL MATTERS -</b></p> <p><b>BANK RECONCILIATION TO 31.12.19</b></p> <p>There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.</p> <p><b>RESOLVED</b> to receive and note the bank reconciliation and balance to 31st December 2019 of £10,432.52. Councillor Lockhart signed the bank reconciliation.</p> <p><b>EXPENDITURE TO APPROVE</b></p> <p>There was submitted a report by the Clerk detailing expenditure to approve.</p> <p><b>RESOLVED</b> to authorise payment of the accounts listed in the Appendix hereto amounting to £253.41.</p> <p><b>FINANCIAL ASSISTANCE</b></p> <p><b>RESOLVED</b> to note that no formal requests for financial assistance had been submitted.</p> <p><b>PRECEPT 2020/2021</b></p> <p>Members considered the draft budget for 2020/21 prepared by the Clerk.</p> <p>It was noted that expenditure was much higher than income. Grass cutting had increased significantly and provision for printing a parish plan questionnaire and survey report had been included.</p> <p><b>RESOLVED</b> that the precept for 2020/21 would be increased to £7,500.00, the Clerk would inform the City Council.</p>	<p><b>Clerk</b></p>
<p><b>105/19</b></p>	<p><b>PARISH PLAN</b></p> <p><b>RESOLVED</b> to defer the item to the next meeting. Information would be circulated to members prior to the meeting.</p>	
<p><b>106/19</b></p>	<p><b>PLAY AREA</b></p> <p>Councillor Brocklebank reported on the advice received from Proludic (play area equipment providers) following the Annual Play Area Inspection Report submitted to the previous meeting.</p> <p><b>RESOLVED</b> that Councillor Brocklebank would investigate the testing of safety surfacing further and report back at the next meeting, the Clerk would investigate grants for replacement picnic benches. Councillors Brocklebank and Hogg would carry out maintenance to the links on the pod swing.</p>	<p><b>TB/BH Clerk</b></p>
<p><b>107/19</b></p> <p><b>107/19.1</b></p> <p><b>107/19.2</b></p>	<p><b>WEBSITE</b></p> <p><b>WEBSITE ACCESSIBILITY STATEMENT</b></p> <p>Consideration was given to the draft website accessibility statement submitted from I. Whetton.</p> <p><b>RESOLVED</b> to adopt the website accessibility statement.</p> <p><b>WEBSITE PRIVACY POLICY</b></p> <p><b>RESOLVED</b> that members would review the website privacy policy now available on the website and would report to the Clerk if there were any amendments required.</p>	

(Signed) Chairman

3rd March 2020

108/19	<p><b>OLD CENTURION PUB</b></p> <p>No update or further information had been received from City Councillor Shepherd or Chris Hardman, Planning Officer, City Council.</p> <p>Members discussed the listing of the pub as a community asset and that this was due to end in March 2020.</p> <p><b>RESOLVED</b> that the Clerk would contact the City Council for information on extending the listing of the old Centurion Pub as a community asset.</p>	Clerk
109/19	<p><b>CALC</b></p> <p><b>RESOLVED</b> that the following correspondence from CALC was received and noted:-</p> <p><b>109/19.1 CALC CIRCULAR – December 2019/January 2020</b></p> <p><b>109/19.2 REPAIRS TO PROPERTY RELATING TO AFFAIRS OF THE CHURCH</b></p> <p><b>109/19.3 COMMUNITY ENERGY CHAMPIONS IN PARISH COUNCILS</b></p> <p><b>RESOLVED</b> to note that Councillor Brocklebank would add the information to the Facebook page.</p> <p><b>109/19.4 CARING FOR YOUR COMMUNITY</b></p> <p><b>109/19.5 DISCIPLINARY AND GRIEVANCE ARRANGEMENTS</b></p> <p><b>109/19.6 DEVELOPING YOUR SKILLS</b></p> <p><b>RESOLVED</b> to note that the Clerk would arrange for Councillor Lockhart to attend Effective Councillor events at Penrith.</p>	Clerk
110/19	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b></p> <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <p><b>110/19.1 CUMBRIA POLICE – North Cumbria News</b></p>	
111/19	<p><b>LITERATURE AVAILABLE FROM CLERK –</b></p> <p><b>RESOLVED</b> to note the following literature was available from the Clerk:-</p> <p><b>111/19.1 NOTICE OF EXECUTIVE KEY DECISIONS – 15th December 2019.</b></p>	
112/19	<p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>· <b>Dog fouling</b></li> <li>· <b>Maintenance of local paths and tracks</b></li> <li>· <b>Use of marquee</b></li> </ul> <p><b>RESOLVED</b> to note that any items for consideration should be submitted to the Clerk on or before 25<sup>th</sup> February 2020.</p>	
113/19	<p><b>DATE OF NEXT MEETING - Tuesday 3rd March 2020, Walton Village Hall, 7.30pm.</b></p>	

(Signed) Chairman

3rd March 2020

<p><b>114/19</b></p> <p><b>115/19</b></p>	<p><b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> - To consider resolving, in terms of The Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.</p> <p><b>GRASS CUTTING CONTRACT 2020</b></p> <p>There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2020.</p> <p><b>RESOLVED</b> to accept the tender submitted by J. Calvert in the sum of £2,590.00</p> <p>Proposed by Councillor Mounsey, seconded by Councillor Lockart, all agreed. There were no other proposals.</p> <p>Meeting closed at 8.55pm.</p>	
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(Signed) Chairman

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3rd March 2020

## Expenditure To Approve

Amount £	Payee	Detail	Chq number
135.00	Sensiprint	Newsletter	000052
11.81	I. Whetton for one.com	Website hosting	000053
106.60	HMR&C	PAYE	000054
<b><u>£253.41</u></b>			

(Signed) Chairman

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3rd March 2020

# TOWN AND COUNTRY PLANNING NOTIFICATION OF DECISIONS

## 1. SUMMARY OF REPORT

This report advises members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

## 2. RECOMMENDATIONS

That the Council **NOTES** the information.

## 3. REPORT

Members are asked to note that Carlisle City Council has advised of their decision on planning applications on which the Parish Council has already commented as follows:-

<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
L/A rear of Walton Parish Church, Walton	Erection of 1 dwelling	Granted subject to conditions regarding commencement of development, approved documents, material samples, proposed windows, hard surface finishes, enclosure/boundary details, landscaping scheme, tree and hedge protection scheme, archaeological watch brief, wildlife enhancement measures, construction hours, topography details and road survey condition.

**WALTON PARISH COUNCIL**

**BANK RECONCILIATION AT 31st JANUARY 2020**

**Cumberland Building Society Current Account - 54249959**

Balance b/f	2,404.53		
Income	0.00	Expenditure	313.41
		Balance c/f	2,091.12
	<u>2,404.53</u>		<u>2,404.53</u>

**Income -**

**Expenditure - 5.11.19**

000052 A Findon	135.00
000053 I Whetton	11.81
000054 HMR&C	106.60
000055 Carlisle City Council	60.00
	<u>313.41</u>

**Bank Reconciliation**

Balance per statement @ 31.01.20 2,151.12

**Less o/s cheques**

000055 Carlisle City Council 60.00

60.00

2,091.12

**Cumberland Building Society Saver Account - 54249967**

Balance b/f	1,157.65		
Income		Expenditure	0.00
Interest rec'd -		Balance c/f	1,157.65
	<u>1,157.65</u>		<u>1,157.65</u>

**Cumberland Building Society Current Account - 55127472**

Balance b/f	6,870.34		
Income		Expenditure	
Interest received		Balance c/f	6,870.34
	<u>6,870.34</u>		<u>6,870.34</u>

**BANK BALANCES**

	<u>B/F</u>	<u>C/F</u>
Cumberland BS - 54249959	2,404.53	2,091.12
Cumberland BS - 54249967	1,157.65	1,157.65
Cumberland BS - 55127472	6,870.34	6,870.34
	<u>£ 10,432.52</u>	<u>£ 10,119.11</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the month indicated.

## EXPENDITURE TO APPROVE

### 1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Council,

### 2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £756.37 is **APPROVED**.

### 3. REPORT

3.1 The following expenditure transactions require to be approved:-

Amount £	Payee	Detail	Chq number/EP
60.00	Carlisle City Council	Play area inspection	000055
426.80	A Riddell	Staff	000056
16.80	Cumbria Payroll Services	Misc sevices	000057
252.77	Brampton Parish Council	Copier/stationery/subs	000058
<u>£756.37</u>			

Signed – Councillor.....

Signed – Councillor.....