

# WALTON PARISH COUNCIL

Clerk: Allison Riddell  
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25th August 2020

A Virtual Meeting of the **WALTON PARISH COUNCIL** will be held on **TUESDAY, 1st September, 2020** at **7.00 p.m.**

The meeting is accessible with the attached [link](#) or by logging on to [www.zoom.us](http://www.zoom.us) and using Meeting ID 838 8915 8576 with the password **235967**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.

Members of the public are welcome to attend.

*Allison Riddell*

## AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES**
  - 4.1 **MINUTES OF THE MEETING HELD ON 7TH JULY 2020** - To agree the accuracy of the minutes of the meeting held on 7th July 2020. Minutes will be signed at the next face to face meeting. (copy herewith)
5. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*The Public Participation period will last 15 minutes and members of the public are permitted to speak for up to 3 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)
  - 5.1 **REPORTS** – To receive reports, if applicable, from City and County Councillors.
6. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To be considered –  
  
None to date.  
  
(information available on Carlisle City Council website)
7. **NOTIFICATION OF DECISIONS** – To receive and note a report from the Clerk. (copy herewith)

**8. FINANCIAL MATTERS -**

**8.1 BANK RECONCILIATION TO 24.08.20** – Report by Clerk. (copy herewith)

**8.2 EXPENDITURE TO APPROVE** – That the Council approve the expenditure detailed.

<b>Amount £</b>	<b>Payee</b>	<b>Detail</b>	<b>Cheque number</b>
£426.80	A Riddell	Net wage to 30.6.20	000090
£106.60	HMR&C	PAYE	000091
£16.80	Cumbria Payroll	Payroll Services	000092
£222.00	J. Calvert	Grass cutting	000093

**9. MATTERS TO BE RAISED BY COUNCILLORS** – An opportunity for councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision.

**10. RATS** – To receive a report from Councillor Brocklebank on complaints received regarding rats in the parish and consider what, if any, action should be taken.

**11. TREE SURVEY** – To receive an update from the Clerk.

**12. COMMUNITY ASSET** – To receive an update from City Councillor Tarbitt regarding the Centurion Inn as a community asset.

**13. MEMORIAL BENCHES** – To review and agree a draft policy for the erection of memorial benches and consider a request for a memorial bench to be sited in the village. (Information to be circulated to members prior to the meeting)

**14. GRASS CUTTING** – To receive a report from Councillor Lockhart and consider what, if any, action should be taken.

**15. PARKING/ENCROACHMENT ON THE VILLAGE GREEN** – To receive an update.

**16. CALC** – To receive, note and where applicable respond to the following correspondence, circulated prior to the meeting by email:-

**16.1 GREAT BRITISH SEPTEMBER CLEAN**

**16.2 CUMBRIA EMERGENCY SUPPORT HELPLINE**

**16.3 LOCAL GOVERNMENT REORGANISATION CUMBRIA**

**17. CORRESPONDENCE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate. (circulated prior to the meeting by email)

None to date

**18. LITERATURE AVAILABLE FROM CLERK** - To note items of literature received since the last meeting:-

**18.1 NOTIFICATION OF DECISIONS** – 14th August 2020

**19. DATE OF NEXT MEETING** – To confirm that the next virtual meeting will be held on Tuesday 3rd November 2020 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.

**MINUTES** of a **VIRTUAL MEETING** of **WALTON PARISH COUNCIL** held on **Tuesday 7th July 2020** at **7.00pm**.

**Present:** Cllrs D. Lockhart (Acting Chairman), A Armstrong, B Hogg and S Wood.

**In Attendance:** Clerk, County Councillor Tarbitt and one member of the public.

**Action**

**014/20 APOLOGIES FOR ABSENCE**

**RESOLVED** to note apologies for absence were received and agreed from:-

Councillors Shaw and Brocklebank.

**015/20 APPOINTMENT OF MEETING CHAIRMAN**

**RESOLVED** that Councillor Lockhart would act as Chairman for the meeting. Proposed by Councillor Hogg, seconded by Councillor Armstrong, all agreed.

**016/20 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**017/20 DECLARATIONS OF INTEREST**

Councillors were invited to record their interests:-

**RESOLVED** to note that Councillor Armstrong declared an interest in item 020/20.1

**018/20 MINUTES -**

**018/20.1 MINUTES OF THE MEETING HELD ON 2nd JUNE 2020 WERE SUBMITTED**

**RESOLVED** to confirm as a true and accurate record the minutes of the meeting held on 2<sup>nd</sup> June 2020. The minutes would be signed by the Chairman at the next face to face meeting.

**019/20 PUBLIC PARTICIPATION -**

**019/20.1 CITY AND COUNTY COUNCILLOR REPORTS**

**RESOLVED** to note that Councillor Tarbitt reported on the bridge at Longtown and asked whether the council needed any funding through the City Council's small scale grants scheme. Members would consider the request and get back to Councillor Tarbitt.

**019/20.2 PUBLIC PARTICIPATION**

**RESOLVED** to note there was no public participation.

Signed (Chairman):.....

Date.....

**020/20 TOWN AND COUNTRY PLANNING**

**APPLICATIONS** – Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**Clerk**

**020/20.1 GREEN COTTAGE, WALTON (20/0368)** – Demolition of Green Cottage and Myrtle Cottage, erection of 1 dwelling.

Comment – There is no access across the village green to the site.

**021/20 NOTIFICATION OF DECISIONS**

A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

**022/20 FINANCIAL MATTERS****022/20.1 BANK RECONCILIATION TO 30.06.20**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

**RESOLVED** to receive and note the bank reconciliation and balance to 30th June 2020 of £15,925.13.

**022/20.2 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise the following expenditure for payment:-

Amount £	Payee	Detail	Cheque number
£426.80	A Riddell	Net wage to 30.6.20	000085
£106.60	HMR&C	PAYE	000086
£16.80	Cumbria Payroll	Payroll Services	000087
£14.99	T. Brocklebank	Pegs for football nets	000088
£444.00	J. Calvert	Grass cutting	000089

**023/20 MATTERS TO BE RAISED BY COUNCILLORS****023/20.1 MEMORIAL SEATS**

Councillor Hogg stated that he had received a request regarding the erection of a memorial bench on the village green.

**RESOLVED** that the matter would be considered at the next meeting and the Clerk would draft a policy for memorial seating.

**Clerk**

Signed (Chairman):.....

Date.....

**024/20 BRAMPTON ACTING TOGETHER (BAT)**

**RESOLVED** to note the following written report submitted by Councillor Brocklebank.

We, as a Parish action group in the current Covid-19 situation, have liaised with Brampton Acting Together (BAT) and have kindly benefitted from items such as books, for the free book swap we set up in the bus shelter, and offers of PPE for those who require them. They have also kindly provided sanitary products to some individuals, goodie bags for key workers, and also bags to primary aged children containing things such as a football, bubbles, and puzzle books. We have delivered those across our Parish and all have been much appreciated by those who have received them. As a parish, we have worked hard over the past weeks and months to support everyone in the community and it has been good to speak to, and meet, Angie and Gary at BAT, and we continue to liaise with them as who knows what might be around the corner.

**025/20 PLAY AREA**

The Clerk submitted a draft risk assessment for members to consider re-opening the play area.

**RESOLVED** to approve the draft risk assessment and re-open the play area once signs were erected for the play area and each piece of equipment.

**026/20 COMMUNITY ASSET**

Consideration was given to the correspondence received from the City Council stating that the Centurion Inn would no longer be listed as an asset of community value.

**RESOLVED** that Councillor Tarbitt would look into the matter further on behalf of the parish council.

**027/20 CALC**

The following correspondence from CALC was received and noted:-

**027/20.1 CODE OF CONDUCT CONSULTATION****027/20.2 ON AND OFF STREET CAR PARKING ENFORCEMENT****027/20.3 NALC LEGAL TOPIC UPDATE – Elections and co-options****027/20.4 NALC LEGAL TOPIC UPDATE – Procurement****027/20.5 DIGITAL BORDERLANDS****028/20 CORRESPONDENCE RECEIVED BY THE CLERK**

**RESOLVED** to note the following correspondence had been received: -

**028/20.1 FORESTRY INVESTMENT ZONE PILOT NORTH EAST CUMBRIA SCHEME – Email from Implementation Officer.****029/20 LITERATURE AVAILABLE FROM CLERK –**

**RESOLVED** to note the following literature was available from the Clerk:-

**029/20.1 NOTICE OF EXECUTIVE KEY DECISIONS – 19th June 2020****030/20 DATE OF NEXT MEETING - The next virtual meeting will be held on Tuesday 1st September 2020 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.**

Signed (Chairman):.....

Date.....

**031/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**032/20 PARKING ON THE VILLAGE GREEN**

Consideration was given to the response received from the planning officer following a complaint regarding parking and encroachment on the village green.

**RESOLVED** that the Clerk would write to the resident involved and as permission for the work on the village green had not been given by the land owner (the parish council) that the land be reinstated with immediate effect. **Clerk**

Meeting closed at 8.10pm.

Signed (Chairman):.....

Date.....

# WALTON PARISH COUNCIL

## BANK RECONCILIATION AT 24th AUGUST 2020

### Cumberland Building Society Current Account - 54249959

Balance b/f	7850.67		
Income		Expenditure	1,044.19
		Balance c/f	6,806.48
	<u>7,850.67</u>		<u>7,850.67</u>

### Bank Reconciliation

Balance per statement @ 24.08.20		6,821.47	
Less o/s cheques			
T Brocklebank (net pegs)	14.99		
	<u>14.99</u>		
		<u>6,806.48</u>	

### Income

                    -

### Expenditure

9.7.20	A Riddell	426.80	
9.7.20	HMR&C	106.60	
9.7.20	Cumbria Payroll Services	16.80	
9.7.20	T Brocklebank (net pegs)	14.99	
9.7.20	J Calvert	444.00	
28.7.20	ICO	35.00	
		<u>1,044.19</u>	

### Cumberland Building Society Current Account - 55127472

Transfer from CBS - 54249959	6,915.65		
Income		Expenditure	
Interest received -		Balance c/f	6,915.65
	<u>6,915.65</u>		<u>6,915.65</u>

### Cumberland Building Society Saver Account - 54249967

Transfer from HSBC - 71268821	1,158.81		
Interest rec'd -		Expenditure	
		Balance c/f	1,158.81
	<u>1,158.81</u>		<u>1,158.81</u>

	B/F	C/F	
Cumberland BS - 54249959	7,850.67	6,806.48	
Cumberland BS - 5249967	1,158.81	1,158.81	
Cumberland BS - 55127472	6,915.65	6,915.65	
	<u>£ 15,925.13</u>	<u>£ 14,880.94</u>	

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.

# TOWN AND COUNTRY PLANNING NOTIFICATION OF DECISIONS

## 1. SUMMARY OF REPORT

This report advises members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

## 2. RECOMMENDATIONS

That the Council **NOTES** the information.

## 3. REPORT

Members are asked to note that Carlisle City Council has advised of their decision on planning applications on which the Parish Council has already commented as follows:-

<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
Green Cottage, Walton	Demolition of Green Cottage & Myrtle Cottage; erection of 1 replacement dwelling.	Granted subject to conditions regarding commencement of development, approved documents, use of materials, tree/hedgerow protection scheme, surface water drainage scheme, construction hours, connectivity resources, hedge retainment, window obscenity & site clearance.