

Walton Parish Council

CLERK/RFO UPDATE REPORT SEPTEMBER 2021

Purpose of the report: - to update Councillors on the Clerk/RFO's actions since the last Council meeting with reference to the minutes of the 6th July 2021.

Minute reference 031/21 Clerk continuing to try to contact City and County Councillors however with the announcement of the changes to Unitary authorities it may prove difficult to arrange to meet them if they are in the midst of further elections.

Minute reference 033/21 Bank signatory changes are underway and the Clerk will inform Council when changes are complete.

Clerk ILCA Training has commenced. Councillors will note that this is a yearly training course undertaken via work via e-learning and consists of 5 Module currently Module number 1 has been completed.

Laptop has been purchased and value added to the Council asset register.

Minute reference 035/21 Abandoned car "Removed".

Minute reference 038/21 Play area update on the Agenda.

Minute reference 039/21 Village Green – Grass cutting contract 2022 tender documents currently in Draft Form with Clerk will be distributed to selected service providers with an Invitation to Tender. Further update to be on the Agenda for December 2021

Minute reference 040/21 Clerk informed all candidates of the outcome regarding the co-option process and thanked them all for their willingness to serve the local community.

Minute reference 042/21 Newsletter is an Agenda item.

EXPENDITURE TO APPROVE

The following expenditure transactions require to be approved:-

Amount £	Payee	Detail	Chq number
529.99	Allan Dawes	Laptop	000120
46.90	Allan Dawes	Stationery	000061
230.25	Allan Dawes	WFH/Mileage	000062
550.00	DGLM	Benches	000119
109.60	HMRC	Inland Revenue	000064
16.80	CPSL	Payroll Services	000063
398.50	Allan Dawes	Wages	000065
<u>£1882.04</u>			

WALTON PARISH COUNCIL

BANK RECONCILIATION AT 31st August 2021

Cumberland Building Society Current Account - 54249959

Balance b/f	9,929.25		
Income		Expenditure	1584.00
		Balance c/f	8,345.25
	<u>9,929.25</u>		<u>9,929.25</u>

Bank Reconciliation

Balance per statement @ 31.08.21 8,345.25

Less o/s cheques

0.00

8,345.25

Cumberland Building Society Current Account - 55127472

Balance b/f	6,925.41		
Income		Expenditure	
		Balance c/f	6,925.41
	<u>6,925.41</u>		<u>6,925.41</u>

Cumberland Building Society Saver Account - 54249967

Balance b/f	1,159.10		
Income		Expenditure	0.00
		Balance c/f	1,159.10
	<u>1,159.10</u>		<u>1,159.10</u>

BANK BALANCES

	<u>B/F</u>	<u>C/F</u>
Cumberland BS - 54249959	9,929.25	8,345.25
Cumberland BS - 54249967	1,159.10	1,159.10
Cumberland BS - 55127472	6,925.41	6,925.41
	<u>£ 18,013.76</u>	<u>£ 16,429.76</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the month indicated.

Allan Dawes

**CLERK/RFO to the Parish
Council**

WALTON PARISH COUNCIL - BUDGET 2022/2023**DRAFT.****INCOME**

Precept @ 2% increase	£7,900.00	
Insurance contribution	£425.00	
VAT Received	£360.00	
Wayleave	£100.00	
Bank Interest	£20.00	
		£8,805.00

EXPENDITURE

Clerk/RFO Salaries and expenses	£2,200.00	
Grass cutting	£4,000.00	
Admin & Stationery	£235.00	
Audit fee	£50.00	
Insurance	£1,300.00	
Miscellaneous repairs	£250.00	
Newsletter	£300.00	
Playground Inspection	£50.00	
Village Hall Hire	£70.00	
Subscriptions	£160.00	
Training	£100.00	
Website & Data protection	£80.00	
		£8,795.00

Surplus/(Deficit) £10.00

Estimated Balances as at 1/4/2022

- Deposit & Current A/cs £15,000.00 £15,000.00

Reserves

Playarea	£1,100.00	
Benches	£250.00	
General	£13,660.00	
	<u>£15,010.00</u>	

Coverage of costs in months 18.64