

DRAFT MINUTES - WALTON PARISH COUNCIL

A meeting of Walton Parish Council was held on Monday 19th September 2011 at 7.30pm in the Village Hall.

Present: John Evans (Chair), Robert Ridley, Simon Wood and Alan F Armstrong.

In Attendance: County Councillor Lawrence Fisher and parishioners Ian Bullough and Moira Mark

Apologies: T. Alan Armstrong, Rodney Hodgson and Gordon Kyle. City Councillor Sid Bowman. Parishioners Pam Cronin, Penny Clover and Mel Warwick.

Action

249/11 Declarations Of Interest

Councillor Evans declared in interest in all matters relating to the Village Hall. Councillor Ridley declared an interest in all matters relating to the Social Committee. An interest was declared on Councillor Wood's behalf in relation to item 270/11 as he was due to arrive later in the meeting.

250/11 Minutes Of Meeting Held Monday 18th July 2011

Resolved to authorise the Chair to sign as a correct record.

251/11 Public Participation

Parishioners were given the opportunity to comment during relevant agenda items.

252/11 Reports From City/ County Councillors And Police

County Councillor Fisher reported that the new arrangements for Neighbourhood Forums had been determined with two to three meetings per year taking place and additional ones called if necessary. Grant applications were to be made through the Officer who would determine their success in conjunction with the relevant Councillors.

Councillor Fisher also reported that the bridge to Brampton would be re-opening as soon as possible after a short delay.

253/11 Clerks Report

The following report had been previously circulated and was noted:

Parish Map Board – the order for the board has been placed with Visual Imprint and art work and historical research is in progress. Permission has been obtained from St. Mary's Church and the owners of Roman House for their inclusion. A first draft will be ready for November's meeting.

Quality Parish Council – work is continuing slowly towards the accreditation. The next step will be the formation of a Youth Council in conjunction with the formation of the Youth Club (to be discussed separately).

Fingerposts – a grant application to the Neighbourhood Forum team has been submitted and results will be notified in due course, pending a meeting to determine the distribution of grant arrangements on 6th September. The Parish Council contribution

Signed:.....

Date:.....

would be approx. £100 if the full grant is given. City Councillor Bowman has already donated £200 towards the project. Should the grant be approved in between meetings the work will commence with immediate effect.

Noticeboard for Outlying Parish – a grant application has been submitted and results should be known in early October. The Parish Council contribution is to be confirmed but will be in the region of £216 if the full grant is given. Should the grant bid be successful the order will be placed with immediate effect in October to ensure the board is received before March.

Heritage Lottery Funding – results are still awaited as to whether we have been successful in reaching the second stage. Additional photo's showing the Village Green were submitted in August to support the bid.

Leafield – Councillors were advised that following the last PC meeting the occupiers of Leafield have made contact with the necessary departments and confirmation is awaited that street lighting will be installed.

254/11 Councillors Training
Councillor Wood arrived during this item.

It had been previously agreed that Councillors would undertake some training to improve skills. It was agreed that a Monday was the most suitable day. The Clerk will liaise with the training provider and some potential dates will be circulated for agreement.

**JE/
CLERK**

255/11 Church Newsletter
Resolved that articles will begin being submitted to the revamped church newsletter.

256/11 Newsletter
Noted that the newsletter had been distributed and will continue to be every quarter. Articles of any parish interest are welcome from anyone and should be submitted to the Clerk for the next edition by 12 November.

257/11 Youth Council
As part of the Council's Quality Parish Council application a Youth Council is to be formed to give the young people of the Parish a voice and recognition. The structure and format will be flexible dependent upon what the young people want to achieve from it. Contact names were obtained at the Play Area open day and so this will now be taken forward by inviting those interested to a meeting to begin its formation.

**JE/
SW/
CLERK**

258/11 Broadband
It was noted that the broadband champion Mrs J Jones would be attending a meeting on Thursday 22nd September and will provide a report for the next meeting.

259/11 Land Registration of Village Green
A report had been previously circulated to all Councillors outlining that the Chair and Clerk had met with Mr & Mrs Lowes and Mrs Richardson to discuss their objection to the registration of the Village Green with Land Registry. Following negotiations the following wording had been put forward to them for inclusion in the land register:

Signed:.....

Date:.....

“Residents, tenants, visitors and others having need to access to {property name} shall have undisputed pedestrian and animal access in any direction across the Village Green, and vehicular access via the already established tracks, as shown in red on the Land Registry map {to be inserted}, in accordance with current legislation regarding vehicular access on Greens. No changes to the surface material of the Green will be made without the express written permission from Walton Parish Council and appropriate statutory bodies if necessary. Easement rights will be granted for all utilities, including but not limited to water, electricity, telephone and sewage pipe system to {property name} to allow for repair, maintenance, alteration, replacement and access as required.”

Resolved that if the interested parties agree with the wording then this will be submitted to Land Registry.

JE

Email correspondence had also been exchanged with Mr Mason and negotiations over the exact wording were continuing. **Resolved** that the Chair may continue negotiations and agree similar wording for submission before the next meeting.

JE

With respect to Orchard House it was **resolved** that Councillor Armstrong will begin collating evidence from parishioners regarding the public right of way that used to run in between Orchard House and Greenacres. Standard questions will be obtained for collating this evidence from Cumbria County Council. A public meeting will also be called before the next Parish Council meeting once this evidence is collated so that the parish as a whole are aware of the Council's decision to commence legal proceedings, if necessary. Any insurance cover for legal fees is also to be investigated.

**CLERK/
AFA**

260/11 Lime Trees Risk Assessment

A quotation for a risk assessment of the Lime Trees had been received for £145 plus VAT. **Resolved** that the risk assessment will be carried out and expenditure authorised.

CLERK

261/11 Play Area Maintenance

This item was deferred until the next meeting to allow for the necessary arrangements and implications to be considered fully.

262/11 Cumbria County Council Land Ownership

Correspondence had been exchanged with Cumbria County Council resulting in them offering to cut the grass twice per year on the area they own opposite the pub and to pay the PC to maintain the area outside of the Grove. It was however **resolved** to write to Mr Mike Smith of Cumbria County Council to enquire about purchasing both pieces of land for a nominal sum.

JE

263/11 Commemorative Tree

The family of Mr Farrer had been informed that the replacement commemorative tree could not be planted on the land the original tree had been planted on as it was not owned by the Parish Council. This matter will therefore be deferred until the ownership query as outlined in 262/11 is resolved – the family are to be informed of this.

AFA

264/11 Village Hall

A trial opening of a tea room will take place in the Hall on Monday 26th September. “Pub Nights” have also been planned and grant funding applied for to purchase pool table

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equipment and a dart board etc.

265/11 Play Area Group

The Group had been successful in securing the full amount of sustainability grant applied for – this will be managed without the Parish Council who will not be acting as accountable body for them. The Group were also due to meet with a thermoplastics supplier as they had a spare £1500 to spend on additional graphics on the tarmac outside the Village Hall. The Parish Council pledged any support necessary.

266/11 Save Our Pub

Mr Bullough presented a case for the renewed attempts at having the Centurion Inn re-opened. Councillors pledged support for having a pub in the Parish and will independently support efforts by any party, including the current owner, to open a public house. Previous minutes will be checked to confirm the PC contribution towards Hall hire fees for a “save our pub” group.

CLERK

267/11 Social Committee

Plans for the Jubilee celebrations on 2 June 2012 were outlined. The Chair asked that the Committee have a contingency plan ready if the weather is poor so that the “dancing tractors” have an alternative venue to perform as it would not be permissible to allow them to damage the Village Green. The Committee are also to ensure that adequate risk assessments are in place. Full support for the plans was made by the Council.

Plans were also outlined for a Halloween party and a Christmas tea.

268/11 Youth Club

A meeting will take place between the organisers and interested parties on Monday 26th September. Councillors were asked to attend to support if possible. A representative from Young Cumbria who will help with the set-up will be in attendance.

269/11 Recycling Area

Grant funding has been made available for the improvement of recycling areas. After discussion it was **resolved** no application for assistance would be made.

270/11 11/0614 - Hillfield, Walton, Brampton, Carlisle, Cumbria, CA8 2AZ, Erection Of Two Storey Extension To Provide, Utility, Lobby And WC On Ground Floor With Bedroom And Bathroom Above (Revised Application).

Noted that the Clerk had made “no representation” on behalf of the Parish Council under delegated powers and that permission had subsequently been granted.

271/11 Accounts to end August 2011

These were noted.

272/11 Donation Request St. Mary’s Church (Cemetery Maintenance)

A donation request had been received from St. Mary’s Church for the annual contribution from the Parish Council towards maintenance of the cemetery. It was however felt that this donation had been made without question of its amount or relevance to expenditure of the Church for many years and so to ensure the amount is appropriate to the Church and conversely to the Parish Council, it was **resolved** that a representative of the Church be invited to the next PC meeting so the matter can be discussed.

CLERK

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273/11 Donation Request St. Mary's Church (Tree Surgery)

A letter had been received requesting a donation to pay towards surgery of a walnut tree in the Church grounds. Councillors expressed concern over the amount as compared to the cost of its removal and queried what guarantee would be provided for the safety of the tree after the surgery. It was therefore **resolved** that a representative of the Church be invited to the next PC meeting so the matter can be discussed.

CLERK

274/11 Donation Request Walton Social Committee (Halloween Party)

Representatives of the Social Committee outlined their plans and answered Councillors questions. **Resolved** that £100 be donated towards a children's Halloween party.

275/11 Accounts Payable

The following receipts were noted:

- £500 Walton Play Area Group Accountable Body Fees
- £700 Carlisle City Council Concurrent Services Grant
- £9913.79 HMRC VAT
- £2100 Groundworks Play Area Grant (PAG)
- £49,614.56 Groundworks Play Area Grant (PAG)
- £80 Carlisle City Council Recycling
- £30 Moorfield Boarding Kennels Advertising
- £200 Carlisle City Council Grant to Signposts

Resolved: to authorise the following expenditure:

- £121.72 Insurance Broker Network Play Area Insurance
- £136.72 S Kyle salary September (Standing Order)
- £136.72 S Kyle salary October (Standing Order)
- £500 PC Accountable Body Fee (PAG)
- £216 Alston Stone Rock (PAG)
- £216 Grafix Signs Plaque (PAG)
- £2304.00 TSF Developments Play Area Works (PAG)
- £40 Probation Service Woodland Area
- £9822.79 Transfer of VAT to PAG (*receipt by PAG*)
- £200 PC Insurance Contribution (PAG)
- £2.78 Mel Warwick Postage (PAG)
- £55,575.60 Proludic Play Area (PAG)

It was agreed that the Probation Service should be asked to consider longer working times per day to save on costs for smaller parishes.

CLERK

276/11 Council Matters and Agenda Items for Future Meetings

- Village Car Park

277/11 Correspondence

The following were noted:

- Consultation on proposed changes to Registration of Births, Deaths & Marriages Services
- Consultation on proposed changes to Business Rates
- CPCA/City Council Minutes 20 June 2011
- National Planning Policy Framework Consultation

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Date:.....

- Major Wastewater Planning Changes Consultation
- CALC Pension Guidance
- CALC Survey Results
- Community Transport Additional Funding 2011 – 12 Report
- Update on Localism Bill
- Open Public Services White Paper NALC Briefing
- Implications of the Bribery Act 2010 for Local Councils NALC Briefing
- Cumbria County Council Adult Day Services Consultation
- Managing Radioactive Waste Safely Meeting Dates
- Notification of intention to transfer ownership of sub-stations by Carlisle City Council
- Regulatory position regarding small sewerage discharge systems.
- CALC Circular September
- Carlisle District Parish Broadband Champions Meeting Notification 22 Sept.
- Community Transport Seminar Invitation
- Invitation to HLF Funding Event
- Kingwater Equestrian Centre

278/11 Date Of Next Meeting

Monday 21st November 2011 at 7.30pm. Agenda items should be submitted to the Clerk before noon on Friday 11th November 2011.

The meeting closed at 8.53pm.

Signed:.....

Date:.....