

WALTON PARISH COUNCIL

A meeting of Walton Parish Council was held on Monday 14th May 2012 at 7.30pm in the Village Hall.

Present: John Evans, Jonathan Fowler, Alan T Armstrong, Alan F Armstrong, Robert Ridley Gordon Kyle, Simon Wood and Tom Brocklebank.

In Attendance: County Councillor Lawrence Fisher, City Councillor Syd Bowman, Police Officer Sue Jamieson and parishioner Tommy Mark.

Apologies: Penny Clover and Pam Cronin.

Action

372/12 Election Of Chairman

Resolved that Councillor Evans be elected Chairman for the Council year 2012/13.

373/12 Declaration of Acceptance of Office

Councillor Evans signed the correct Declaration of Acceptance form.

374/12 Minutes Of Meeting Held Monday 12th March 2012

Resolved to authorise the Chair to sign as a correct record.

375/12 Declarations Of Interest

Councillor Evans declared an interest in all items relating to Walton Village Hall. Councillor Wood declared an interest in the Save Our Pub item upon his arrival.

376/12 Public Participation

No comments were made.

377/12 Reports From City/ County Councillors/Police

City Councillor Bowman reported that due to the change of administration at the City Council he believed that rural areas would receive less financial support.

County Councillor Fisher had received the highways problems as mentioned at the last parish council meeting and work was to be programmed for completion at Sandysikes and near to Kelwood. The City Council had been informed about the highway at Woodleigh as this was maintained by them under claimed rights.

Councillor Fisher also informed the Council that he had a personal pot of money for projects and monies for projects were available through the previous Neighbourhood Forum grants.

Police Officer Sue Jamieson reported that copper theft was on the increase and encouraged everyone to remain vigilant with their personal and home security. She mentioned about a police ride-along scheme where a councillor could accompany the police for a shift. Further information was to be sent to the Clerk about this. Councillors Ridley and T Armstrong were to determine which of them would go on this. She also asked that the plans for the jubilee celebrations are

CLERK

Signed:.....

Date:.....

passed to them as soon as possible so that they can allocate resources in the necessary areas.

It was confirmed that the police community bus has now ceased to operate but the local PCSO's try and cover the areas when possible. Information on Cumbria Community Messaging was also provided and it was confirmed that the newsletter is posted on the noticeboard regularly.

378/12 Vice Chairman

Resolved that Councillor Wood be appointed Vice-Chairman for the council year 2012/13.

379/12 Declaration of Acceptance of Office (Vice-Chairman)

Councillor Wood signed the correct Declaration of Acceptance of Office form.

380/12 Appointment of Representatives to Outside Bodies

Resolved to appoint the following:

- Walton Village Hall Management Committee – Councillor Evans.
- Village Hall Social Committee – Councillor Wood.
- Save Our Pub Group –Councillor Wood
- Broadband Champion – Councillor Brocklebank. Councillor Brocklebank will find out if he can work in partnership with Hethersgill Parish Council's Broadband Champion so that the workload can be shared between the neighbouring parishes.

381/12 Internal Auditor

It was **resolved** that the current internal auditor Pamela Cronin was to be written to confirm her re-appointment for the current financial year with the previously agreed terms of reference.

382/12 Clerks Report

The following report had been previously circulated and was noted:

Internal Audit Report – the internal auditor had no issues to raise on the accounting procedures for the last financial year.

Play Area Maintenance – the agreement from the parish council has been passed back to the play area group for their consideration. If nothing is heard to the contrary the agreement will not be brought back to the Council's attention again.

Tree opposite Newberry – the Clerk contacted Mr Sell to inform him that no action would be taken regarding pruning the lime tree opposite his property. Work is on-going to appoint a responsible person to inspect the trees regularly.

Highways matters – the Clerk forwarded details of all known problems on the parish roads to Councillor Fisher.

Councillor TA Armstrong is to notify the Highways hotline of problems with the

Signed:.....

Date:.....

gutters at the junction to Sandysike

383/12 WPC Plan 2011/12

The report had been previously circulated and was noted. Councillors were encouraged that if parishioners asked what the Council does each year to refer to this document.

384/12 WPC Plan 2012/13

The plan for the forthcoming year with supporting budgeted was read through in detail will be worked towards over the forthcoming year. Notable targets included:

- Supporting the Reading Room refurbishment
- The Community Led Plan (CLP) review
- The new noticeboard for the rural area of the parish.
- Investigations into the need for a car park. Councillor Fowler stated he would informally talk to Kevin Walsh at Highways regarding the car park although this project is on hold too until after the results of the CLP are collated.
- Play Area Inspection. It was stated that the play area group are funding the play area inspection for this year. Councillor Bowman will provide the Clerk with details regarding being included in the City's playground inspections for the forthcoming years to reduce costs.

It was agreed that the targets may need reviewed once the CLP was written.

385/12 Quality Parish Council

It was **resolved** that attempts to obtain this quality standard will be abandoned.

386/12 Community Led Plan

A Steering Group of volunteers had been formed following the last parish council meeting and a questionnaire was ready to be circulated. Councillors were encouraged to support parishioners to complete the questionnaire. A prize draw will take place for the returned questionnaires. A budget of £400 was agreed for the project as part of 384/12.

387/12 Queen's Diamond Jubilee Tree

Following discussion it was **resolved** to donate £60 to pay towards the planting of an oak tree. A query was raised as to whether the land outside the church was suitable for such a tree however all arrangements for the planting were to be made by Mrs P Clover.

388/12 Queen's Diamond Jubilee Commemorative Item

A verbal request had been received from a Councillor to provide children with a commemorative item to mark the Queen's Diamond Jubilee. After discussion it was **resolved** that a mug would be given to all children in the parish aged between 0 to 16. The Clerk is to enquire as to whether the 0-19 budget may be used for funding these however doubts were expressed due to the fact it would need to be retrospectively paid and that the amount required was very low.

CLERK

It was also agreed that all other parishioners would be given the opportunity to

Signed:.....

Date:.....

purchase a mug at cost price by way of putting a note in the newsletter. Councillor AF Armstrong was to give the Clerk finalised numbers as soon as possible and will be responsible for the distribution of mugs upon arrival.

AFA

389/12 Financial Regulations

Revised regulations had been previously circulated and it was **resolved** to adopt these with immediate effect.

390/12 Reading Room Refurbishment

The Secretary of the Village Hall Management Committee had written to request Council support for the refurbishment of the Reading Room. In line with the budget Councillors **resolved** to donate £300 towards the project. Enquiries will also be made as to whether a joint application with the Village Hall Committee can be made to the Neighbourhood Forum grants panel. County Councillor Fisher also said he would donate £1000 towards the project.

CLERK

391/12 Newsletter Advertisement Funding

A report outlining new fees for advertisers in the newsletter had been previously circulated. It was **resolved** to agree these fees which are namely £10 per issue for private advertisers and reduced rates for partnership organisations (£7.50 per page per issue or pro-rata). Discounts would be offered for pre-paid bulk advertising. Councillor Bowman and Councillor Fisher stated they would be happy to place a joint advert for the forthcoming year – the Clerk is to sort out invoicing and arrangements.

CLERK

392/12 Land Registry

It was noted that the process had been finally completed and a map was available to view and will be put on-line.

393/12 Great North Air Ambulance

Councillor Brocklebank had spoken to the GNAA and had found out about clothing and goods collections as well as an awareness week, however due to the lack of collecting services in the area at the moment it was agreed to not pursue any means of supporting this cause for the time being.

394/12 Training

The Clerk had requested that support be offered to assist her in competing training in the General Power of Competence which was a new requirement of the Localism Bill in the CiLCA qualification. It was **resolved** that the Clerk would undertake this training and that also Councillor Brocklebank would complete two modules of Councillor Training.

395/12 Strategic Housing Land Availability

A consultation had been previously issued by the City Council and was not responded to as the Parish Council does not have land for housing development. Concerns were however expressed as to whether the Council should have considered the consultation further due to the impacts nearby sites such as Brampton would have. Councillor Fisher was due to attend a meeting in Brampton about this matter and would report back any relevant findings.

Signed:.....

Date:.....

396/12 Insurance

It was **resolved** that a three year long term agreement would be entered into to achieve cost savings. The Play Area Group were to be asked to contribute three years equipment insurance in advance.

397/12 Rose Cottage

According to the Land Registry map the land outside of Rose Cottage where paving flags had been previously laid did not fall within Parish Council owned land. No further action will be taken on this anonymous complaint.

398/12 Village Hall

There were no additional matters to report other than the reading room refurbishment.

399/12 Save Our Pub

The Chair and Clerk had met with the Planning Officer and Enforcement Officer following the last Parish Council meeting and had received notification that an enforcement notice had now been served requiring that all unauthorised changes of use from public house currently taking place shall cease and that the unauthorised chiller rooms be dismantled and taken away, with an enforcement date of 2 January 2013. A lengthy discussion followed and it was noted that the City Council will update the Parish Council before each of our meetings.

400/12 Social Committee

It was reported that 120 tickets had been sold for the evening jubilee celebrations on 2nd June. It is hoped 150 can be sold before the event.

401/12 Noticeboard

A quote had been obtained for installing extra ventilation into the board (£15 plus VAT) and re-varnishing it (£110). It was **resolved** to authorise these repairs.

402/12 Recycling Bins

Following complaints made at the annual parish meeting regarding people not squashing their cardboard, signs had been obtained from the City Council which are to be displayed on the bins.

403/12 Accounts to Year Ended 31st March 2012

Resolved that the accounts for the year ended 31st March 2012 be approved.

404/12 Audit Commission Annual Return for Year Ended 31st March 2012

Resolved to approved the statement of Assurance and authorise the Chairman to sign the Annual Return for the year ended 31st March 2012, which had been previously verified by the Internal Auditor.

405/12 Annual Subscriptions

Resolved to authorise the payment of £121 for the annual subscription to the Cumbria Association of Local Councils.

Signed:.....

Date:.....

406/12 Accounts Payable

The following receipts were noted:

- £204.32 VAT (HMRC) (Previous financial year)
- £4879 precept (Carlisle City Council)
- £796.20 VAT (HMRC) (previous financial year)
- £5 Burtholme PC (Training) (previous financial year)

Resolved: to authorise the following expenditure:

- £136.72 salary May 2012 (Sarah Kyle)
- £1123.93 Signpost Restoration Limited (Fingerposts) (previous financial year)
- £102 YPO (Hot water urn for village hall) (previous financial year)
- £890.87 Insurance Broker Network (Insurance for PC, VH & Play Area – see item above)
- £1066.80 Harry Stebbing (noticeboard)
- £136.72 salary June 2012 (Sarah Kyle)
- £14 Walton Village Hall (Rental)
- £TBC Opening Doors Cumbria (CLP Questionnaire printing)
- £TC Opening Doors Cumbria (newsletter printing)

407/12 Council Matters and Agenda Items for Future Meetings

- Defibrillator machine for Parish

408/12 Correspondence

The following were noted:

- Unfair Dismissal NALC Briefing
- Local News & Views Cumbria County Council
- Members Conduct and the registration of Interests – NALC Briefing
- Pre-determination NALC Briefing
- CALC Circular – April 2012
- Localism – from Theory to Practice – CALC Briefing
- Minutes of joint CPCA/County Council Meeting
- Managing Radioactive Waste Safely – CALC Statement
- National Grid Consultation on new power cables - this to be read by Councillor Ridley
- Police Review of Over-Counter Services

RR

409/12 Date Of Next Meeting

The next meeting of Walton Parish Council will take place on Monday 9th July 2012 at 7.30pm. Agenda items should be sent to the Clerk before Friday 29th June 2012.

The meeting closed at 9.25pm.

Signed:.....

Date:.....