

Walton Village Hall Hiring Agreement

DATED:

- (1) The Village Hall named in clause 1.2 acting by its management committee ("Village Hall").
(2) The person or organisation named in clause 1.3 ("Hirer").

AGREED as follows:

1. In consideration of the hire fee described in clause 1.4, the Village Hall agrees to permit the Hirer to use the premises described in clause 1.2 for the purpose described in clause 1.5 for the period(s) described in clause 1.1. The details inserted in sub-clauses 1.1 to 1.6 below and the answers to the questions in sub-clauses 1.7 and clause 2 are terms of this agreement. The annexed Standard Conditions of Hire are displayed in the premises and a copy can be provided upon request. Any Special Conditions of Hire will be annexed to this Schedule.

1.1 Dates(s) required:

Day(s) Month

Time required (Hours) From

1.2 Village Hall

Authorised Representative:

Address:

Telephone Number:

1.3 Hirer:

(a) Name:

(b) Organisation:

Address:

Contact Telephone Numbers:

1.4 Hire Fee: Commercial Use? YES / NO

1.5 Purpose/description of hiring

1.6 Is food (other than biscuits/cakes) to be provided at the event? YES / NO

1.7 Will alcohol will be available at your event? YES / NO

If you answer yes to the above question, you will need to seek written permission from the management committee in order for a bar to be provided by or arranged with the Village Hall's Designated Premises Supervisor or for a Temporary Event Notice to be given for the event.

1.8 Where a licensable event is to be held for which the premises, or that part of the premises, are not licensed the hirer shall be responsible for obtaining such authorisation as may be needed.

1.9 The hall *has/does not have* (~~delete as appropriate~~) a licence with the Performing Rights Society for the performance of copyright music

1.10 In order to hold a licensable activity not covered by the Village Hall's Premises Licence a Temporary Event Notice (TEN) will need to be given to the licensing authority.

The Hirer shall obtain the written consent of the management committee on the form provided for this purpose before giving the licensing authority a TEN. Failure to do so will result in cancellation of the hiring without compensation because there is a limit on the number of TENs which can be granted annually for any premises. Lack of co-operation could affect future fundraising by the hall management committee and local voluntary organisations.

1.11 The Hirer agrees with the Village Hall to be present (by its authorised representative, if appropriate) during the hiring and to comply fully with this Hire Agreement.

2. It is hereby agreed that the Standard Conditions of Hire together with any Special Conditions of Hire shall form part of the terms of this Hiring Agreement unless specifically excluded by agreement in writing between the Village Hall and the Hirer.

3. None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed by the person named at 1.2 above, duly authorised, on behalf of the Village Hall's Management Committee:

Signed by the person named at 1.3(a) above or at 1.3(c) above, duly authorised, on behalf of the organisation named at 1.3(b) above, where applicable: