

WALTON PARISH COUNCIL

GRANT AWARDING POLICY

A grant or subsidy is any payment made by the Council, as a function of its legal powers, to be used by an organisation or individual for the furtherance of the well-being of the local community, for a purpose not directly controlled or administered by the Council.

Applications fall into the following broad categories:

1. **Requests from local organisations within the Parish** on a regular basis to cover costs of, for example, running events or maintenance costs of a local facility. Such grants will be shown as a separate item in the Council's annual budget and will be reviewed annually by the Council.
2. **Requests from organisations within the Parish for start-up funding or to help solve a problem.** Examples are local groups or clubs requiring facilities or items of equipment, or repair/replacement of such equipment. These grants will be met from the annually agreed grants fund
3. **Requests from organisations based outside the Parish:** Examples are the regular requests received from the Great North Air Ambulance and others such as the Hospice at home. These grants will be met from the annually agreed grants fund.

Criteria for Receipt of Grants:

Applications should:

1. Demonstrate clearly how the grant will be of benefit to the local community within the Parish
2. Demonstrate how this grant will fulfil a need that would not otherwise be met. The Council will take account of the extent to which funding has been sought or could be sought from other sources or fund-raising activities.
3. Ideally, support a Community Plan Policy or Action Point.
4. State how evidence will be provided of use of the grant for local community purposes.

Applications will not be considered from:

1. Organisations intending to support or oppose any political party
2. Organisations intending to discriminate on the grounds of race or religion.
3. Private organisations that operate as a business to make a profit or surplus for personal gain.

Grants shall not normally exceed £500

Applications must be accompanied by written estimates of total cost and latest bank statements.

WALTON PARISH COUNCIL GRANT APPLICATION

1. **Name of Applicant:**
2. **Name of Organisation:**
3. **Amount of grant sought:-**.....
4. **Purpose of grant:** (Please add additional supporting information/sheets if required).....

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5. **Total Cost of project/service**.....

6. **Has the organisation been awarded a grant by the Parish Council in the past 5 years?...YES/NO**

7. **To what extent does the organisation and purpose of the grant serve the parish community?**

All of the Community	Most of the Community	A few members of the Community	None of the Community

8. **How frequently might the community benefit?**

Frequently (more than annually)	Annually	Occasionally (less than annually)	Rarely

9. **Location and spatial coverage of the organisation**

Parish based	District based	County based	NW Region based	UK based	Excludes Parish

10. **Does the request meet the grant-awarding criteria? Indicate all that apply:**

- a. Demonstrates clear benefit to local community? **YES/NO**
- b. Demonstrates fulfilment of a need not otherwise met? **YES/NO**
- c. Supports a Community Plan Policy or Action Point? **YES/NO**
- d. States how evidence will be provided on appropriate use of a grant? **YES/NO**
- e. Does not support or oppose a particular political party? **YES/NO**
- f. Does not discriminate on the basis of race or religion? **YES/NO**
- g. Is not a private organisation operating as a business for personal financial gain? **YES/NO**

11. **Does the grant offer support in a crisis or provide a life-saving service?...YES/NO**

Council Use Only:

Amount of grant awarded: £..... **Date:**

Resolved at Council Meeting: **Minute Ref:**