

Walton

Parish Council

Clerk:

email: clerk@waltonparish.co.uk
www.waltonparish.co.uk

Chairman: Cllr. J Fowler

3 March 2019

Dear Councillor

You are summoned to attend a meeting of Walton Parish Council in the Village Hall, on **Monday 11th March 2019 at 7.30pm**. Please let me know if you are unable to attend. If you require clarification of any agenda items please get in touch at least 24 working hours before the meeting (i.e. by Friday 8th at the latest).

Yours faithfully

Tom Brocklebank / Jonathan Fowler

AGENDA

1. **Apologies** - to receive and accept apologies for absence.
2. **Minutes of Meeting Held Monday 14th January 2019** – to authorise the Chairman to sign the minutes of the last meeting of the Parish Council as a true record.
3. **Requests for Dispensations** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **Declarations of Interest** - To receive declarations by elected members of interests in respect of items on this agenda.
5. **Public Participation**
 - 5.1 To receive reports from City and County Councillors.
 - 5.2 In accordance with Standing Order 1d, the Chairman will permit members of the public to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Members of the public may also raise relevant parish issues for future consideration at the discretion of the Chairman.
6. **Village Green, Common Land & Other Matters**
 - 6.1 Village Green Inspections – to consider update and consider necessary actions if required
 - 6.2 Drainage on the village green – to consider progress and updates
 - 6.3 Hole on the Green between the Reading Room and Townhead Farm
 - 6.4 Play Area Inspection updates and work done
 - 6.5 Pub update and to note response of Chris Hardman
 - 6.6 Litter Pick – ? March.
 - 6.7 Defibrillator checks – to appoint someone to carry out the weekly checks
 - 6.8 Clerk Vacancy
 - 6.9 Speeding in the Village
 - 6.10 Upcoming Elections

7.. **Planning Matters**

7.1 19/0150 - Certificate Of Lawful Existing Development For The Provision Of First Floor To Dwelling. The Grove, Walton.

7.2 Email enquiry received from parishioner.

8. **Outside Bodies** - To note a verbal report from representatives of

- Walton Village Hall Management Committee
- Save Our Pub

9. **Financial Matters**

9.1 Accounts to the end February 2019

9.2 Precept & Budget – approve (retrospectively)

9.3 Expenditure – to consider authorising two councillors to sign to approve expenditure on the payment schedule

9.4 Precept – to consider the precept for 2018/19

9.5 To arrange Insurance (due May 2019)

9.6 To consider quote for annual play area inspection

9.7 Arrange Standing Orders & Financial Regulation

9.8 End of Year Audit – to appoint/approve independent auditor; complete internal audit checklist; complete internal audit plan; complete internal audit terms of reference; complete asset register; and complete financial risk assessment

10. **Council Matters and Agenda Items for Future Meetings**

To receive any urgent issues from Councillors (*note – no decisions can be taken on items not on the agenda but they can be placed on a future agenda or noted*).

11. **Correspondence**

To receive a schedule of correspondence, notices and publications received since the last meeting:

11. **Date of Next Meeting** –to consider that the next meeting will be held on Monday *** May 2019 in the Village Hall at 7.30pm, following the Annual Meeting of the Parish.

12. **Meeting Dates**

List of meeting dates for the next year.

Annual Parish meeting – meeting for the parish.

Parish Council Annual meeting – Appoint Chairman and Vice Chairman.

First newly appointed parish council meeting must be held before 24th May.

Upcoming meeting dates:

13th May, 8th July, 9th September, 11th November 2019, 13th January 2020, 9th March.