

WALTON PARISH COUNCIL

Clerk/RFO: Allan Dawes
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You are summoned to attend a Meeting of the **WALTON PARISH COUNCIL** which will be held on **TUESDAY, 19th September, 2023 @ 7.30**

Allan Dawes CLERK/RFO

AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence from G Shaw, S Matthews and J Mallinson.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
4. **MINUTES**
 - 4.1 **MINUTES OF THE MEETING HELD ON 11TH JULY 2023** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 11th July 2023.
5. **MATTERS ARISING**
 - 5.1 Donations Policy - circulated
 - 5.2 Cheque signatories – update from Clerk
 - 5.3 Training
 - 5.4 Finger post update
 - 5.5 Co-option of Councillors
 - 5.6 Defibrillator – update
 - 5.7 Village Green – registration update
 - 5.8 Signage and Planters: to discuss and make a final decision on signage and the location of planters
6. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman*).
- 6.1 **REPORTS** – To receive reports, if applicable, from the Unitary Authority Councillor.
7. **REPRESENTATIVES' REPORTS** - To receive reports by representatives on Outside Bodies and to discuss the issue of Grant applications by third parties requesting support, financial or otherwise..

8. TOWN AND COUNTRY PLANNING APPLICATIONS –

LEAPS RIGG SOLAR FARM

9. FINANCIAL MATTERS

9.1 EXPENDITURE TO APPROVE

Date	Amount	Payee	Cheque Number	Details
11/7/2023	£49.80	HMRC	169	Tax - July
11/7/2023	£205.04	A Dawes	170	Wages - £202.64 Postage - £2.40
15/8/2023	£168.00	J E Foster	171	Metal bench refurbishment
15/8/2023	£349.47	A Dawes	172	Signs - £132.59 Defib supplies - £143.88 SLCC membership £73.00
15/8/2023	£780.00	Green Team	173	Grass Cutting
15/8/2023	£378.83	A Dawes	174	Wages – £183.15 Stationery - £25.69 Ink Cartridge - £25.99 SLCC Training £144.00 NB.Training Costs to be recovered from:- Kingwater £6.91 Kirklington £10.37 Scaleby £27.67 Kirkbampton £44.96 VAT £24.00
15/8/2023	£1080.00	Sandwich Bar & Catering	175	Summer Fayre – recovered from Village Hall & VAT
15/8/2023	£42.20	HMRC	176	Tax - August

9.3 BUDGET v ACTUAL REPORT (s)

9.4 BANK RECONCILIATION (s)

11. **CORRESPONDENCE AND LITERATURE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate.
12. **AGENDA ITEMS FOR NEXT MEETING** - To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk in writing.
13. **DATE OF NEXT MEETING** - November 14th 2023