

# WALTON PARISH COUNCIL

Clerk/RFO: Allan Dawes  
Hillcrest, Cannon Field  
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You are summoned to attend a Meeting of the **WALTON PARISH COUNCIL** which will be held on **TUESDAY, 9<sup>th</sup> January, 2024 @ 7.30**

*Allan Dawes CLERK/RFO*

## AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
4. **MINUTES**
  - 4.1 **MINUTES OF THE MEETING HELD ON 14TH NOVEMBER 2023** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 14<sup>th</sup> November 2023.
  - 4.2 **MINUTES OF THE MEETING HELD ON 19TH DECEMBER 2023** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 19<sup>th</sup> December 2023.
5. **MATTERS ARISING**
  - 5.1 Finger post - update
  - 5.2 Village Green – legal update on Parking
  - 5.3 Sign Reading Room
6. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)
  - 6.1 **REPORTS** – To receive reports, if applicable, from the Unitary Authority Councillor.
7. **REPRESENTATIVES' REPORTS** - To receive reports by representatives on Outside Bodies and to discuss the issue of Grant applications by third parties requesting support, financial or otherwise..
8. **TOWN AND COUNTRY PLANNING APPLICATIONS –**  
LEAPS RIGG SOLAR FARM UPDATE
9. **FINANCIAL MATTERS**
  - 9.1 **EXPENDITURE TO APPROVE**

Date	Amount	Payee	Cheque Number	Details
14/11/2023	£42.00	HMRC	205	PAYE - November
14/11/2023	£190.55	A Dawes	206	November Pay
11/12/2023	£294.46	A Dawes	207	December Pay plus Apr-November Back Pay
11/12/2023	£74.80	HMRC	208	PAYE - December
11/12/2023	£35.00	Walton & Lees Hill School	209	Printing Newsletter

## 9.2 BUDGET v ACTUAL REPORT

November for approval  
December to follow

## 9.3 BANK RECONCILIATION

November for approval  
December to follow

10. **CORRESPONDENCE AND LITERATURE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate.
11. **AGENDA ITEMS FOR NEXT MEETING** - To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk in writing.
12. **DATE OF NEXT MEETING** - 12<sup>th</sup> March 2024