

# WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ

Tel: 07545086857

Email: [clerk@waltonparish.co.uk](mailto:clerk@waltonparish.co.uk) [www.waltonparish.co.uk](http://www.waltonparish.co.uk)

Monday 30 June 2025

Dear Councillor,

You are summoned to attend the **WALTON PARISH COUNCIL MEETING** that will be held at the Village Hall, Walton on **TUESDAY, 8<sup>th</sup> July 2025 at 7.00 pm**. The Public and Press are invited to attend.

*Ian Blythe*

Clerk

## AGENDA

**27. APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.

**28. ELECTION OF CHAIRMAN** – To receive and consider nominations for the office of Chairman.

**29. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN** – To receive the Chairman's Declaration of Acceptance of Office.

**30. MINUTES OF THE COUNCIL MEETING held on 13 May 2025** – to authorise the chair to sign, as a correct record, the minutes of the meeting held on 13 May 2025.

### **31. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the meeting for the relevant items)
4. To make any requests for dispensation

**32. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)** To decide whether there are any items of business which require exclusion of the press and public

**33. PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

**34. CUMBERLAND COUNCILLOR REPORTS**– to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

**35. POLICE MATTERS – to resolve** whether to submit any matters to the Local Focus Hub

**36. PLANNING APPLICATIONS** - You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly

a. To resolve whether to submit any observations on applications received.

**37. FINANCE**

a) Payments - authorised

VN	Inv. Date	PAYEE	Purpose	Amount £	VAT inc. £	Net Amt. £
11	1/06/2025	Zurich Insurance	PC Insurance	823.85	-	823.85
12	30/04/2025	Green Team	Grass cutting contract	825.00	-	825.00
13	1/06/2025	Green Team	Grass cutting contract	550.00	-	550.00
14	14/05/2025	Starboard Systems	Scribe accounting	417.60	69.60	348.00
15	1/06/2025	Starboard Systems	Scribe accounting	28.80	4.80	24.00
16	1/04/2025	CALC/NALC	Membership fee	172.43	-	172.43
17	1/05/2025	SLCC	Membership fee	85.00	-	85.00
18	5/06/2025	HMRC	Income tax	80.40	-	80.40
19	5/07/2025	HMRC	Income tax	49.40	-	49.40

b) Payments – to authorise

VN	Inv. Date	Payee	Purpose	Amount £	VAT inc.£	Net Amt. £
9	June	Ian Blythe	Salary & Exps	244.58	-	244.58
10	April/May	Ian Blythe	Salary & Exps	359.58	-	359.58
21	March 2025	Lees Hill School	Printing Parish newsletter	11.63	-	11.63
22	March 2025	Ivan Whetton	Printing Parish newsletter	26.17	-	26.17
23	13 May 2025	Allan Dawes	Clerk exps & Int. Audit	67.06	-	67.06

24	June 2025	Ian Blythe	Clerk's expenses	70.49	6.65	63.84
28	June 2025	Unity Bank	Bank charge	6.00		6.00
30	29 June 25	Green Team	Grass cutting	616.00	66.00	550.00

- c) To note Unity Trust Bank Charges of £24.00 for 4 months March, April, May and June 2025
- d) Monthly reconciliation (May & June 2025) – to check and reconcile bank balances (attached)
- e) To note the Clerk transferred £25,000 to Savings from Current account.
- f) To note receipt of interest to Unity Trust Savings Account of £35.39.
- g) To note and authorise setting up the following monthly standing orders and direct debits.
  - Scribe Accounts (Starboard Systems Ltd.) £28.80 p.m. (inc. VAT)

**38. SAPP Practitioner's Guide - Website and GDPR – to resolve** what action to take. Explanatory paper attached.

**39. Funding request from St. Mary's Church Committee – to resolve** the application for £500.00 towards the maintenance and development of the churchyard – explanatory paper detailing the legislative position attached.

**40. Damage to Parish Notice board – to resolve action** to take in relation to the damaged notice board in the bus shelter.

**41. Clerk and Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**42. Date of next meeting:**

**The next meeting of the Parish Council will take place on Tuesday 2 September 2025 in Walton Village Hall at 7.00pm. – PLEASE NOTE CHANGE OF DAY!**

Agenda items to be submitted to the Clerk by 12 noon on 25 August 2025.