

WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ

Tel: 07545086857

Email: clerk@waltonparish.co.uk www.waltonparish.co.uk

2 February 2026

Dear Councillor,

You are summoned to attend an extra-ordinary meeting of **WALTON PARISH COUNCIL** that will be held at the Village Hall, Walton on **TUESDAY, 10 February 2026 at 7.00 pm**. The Public and Press are invited to attend.

Ian Blythe

Clerk

AGENDA

82. APOLOGIES FOR ABSENCE – To receive and accept apologies for absence.

83. MINUTES OF THE COUNCIL MEETINGS held on 13 January 2025 – to authorise the chair to sign, as a correct record, the minutes of the meetings held on 13 January 2025.

84. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the meeting for the relevant items)

4. To make any requests for dispensation

85. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public

86. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views and comments relating on this occasion solely to items on this extra-ordinary meeting agenda.

87. TREE SURVEY – to resolve what further action to take in relation to the recent Tree Survey report.

88. FINANCE -

- a) Monthly bank reconciliation – to note reconciled bank balances for 31 January 2026. Signed copies held on file.

89. Clerk and Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

90. Date of next meeting:

The next meeting of the Parish Council will take place on:

Tuesday 10 March 2026 in Walton Village Hall at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on 1 March 2026.

WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe. 4 The Dell, Talkin. Brampton CA8 1AQ
Tel: 07545086857 Email: clerk@waltonparish.co.uk

Minutes of the Walton Parish Council meeting held on Tuesday 13 January 2026 at 7.00pm in Walton Village Hall

Present: Cllrs. T.A. Armstrong (Chair) T. R. Hodgson, B. Hogg, R. Reynolds, W. Weaver

Also present: I. Blythe, Clerk/RFO, 2 Members of the Public (MOP).

68. APOLOGIES FOR ABSENCE – Received and accepted apologies for absence from W. Wilkinson.

69. MINUTES OF THE COUNCIL MEETINGS held on 11 November 2025 – authorised the chair to sign, as a correct record, the minutes of the meetings held on 11 November 2025.

70. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the meeting for the relevant items)

4. To make any requests for dispensation

None given.

71. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public - None

72. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

1 MOP drew attention to the poor condition of the post and chain boundary between Council owned land and the Church. It was agreed this would be included as an agenda item at the next meeting.

73. CUMBERLAND COUNCILLOR REPORTS– to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.) None received.

74. POLICE MATTERS - to resolve whether to submit any matters to the Local Focus Hub – none submitted.

75. PLANNING APPLICATIONS - to consider applications received and published by Cumberland Council and any other applications submitted and published between circulation of this Agenda & the meeting. You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly – None.

76. FINANCE

- a) **Payments – authorised** schedule of payments totalling £721.10

VN	Date	Payee	Ref	Purpose	Net £	VAT inc	Total £
Already paid							
63	17/11	Scribe	13339	Accounts	24.00	4.80	28.80
64	28/11	HMRC		PAYE			51.00
65	28/11	I. Blythe		Salary			230.00
66	30/11	Unity Bank		Charges			6.00
67	15/12	Scribe	13917	Accounts	24.00	4.80	28.80
68	29/12	I. Blythe		Salary			230.00
69	29/12	HMRC		PAYE			51.00
70	31/12	Unity Bank		Charges			6.00
To authorise							
71	18/11	DM Payroll	4866	Payroll	60.00	12.00	72.00
72	7/12	Walton V/Hall	1040	Hall hire			17.50

- b) **Receipts** - noted receipt of a rebate of £128.42 from Zurich Insurance following exclusion of Village Hall and Reading Room.
- c) Payroll charges – approved invoice for payroll administration of £72.00
- d) Monthly reconciliations for Nov. and Dec. 2025 noted and that signed copies held on file.
- e) DM Payroll Services – authorised the Clerk to sign the revised Payroll Services contract at an annual cost of £135.00 +VAT.

77. Internal Audit – approved appointment of Gordon Consultancy Ltd. Chartered Accountants, Brampton Rd. Carlisle as internal auditor at a cost of £100.00 +VAT.

78. Tree survey – the Clerk provided an update on quotations received. It was agreed that the Clerk would liaise with Cllr. Reynolds to seek further quotations for the work required.

79. Update from representatives on Village Hall Mgt. Cttee – Cllr. Weaver provided an update on the developments and plans for the Tea Room and activities in the Hall. The committee has a vacancy for a Secretary. Cllr. Weaver explained that the Village Hall is a registered charity and requires greater support to be able to continue to function effectively. Opportunities to encourage greater community involvement are being considered but if unsuccessful the Hall may ultimately not be financially viable and need to be sold.

80. Membership of Open Spaces Society – resolved to apply for membership of the Open Spaces Society at a cost £45.00 p.a.

81. Clerk and Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- AGAR Assertion 10
- Parish Meeting in 2026.

82. Date of next meeting:

The next meeting of the Parish Council will take place on:

Tuesday 10 March 2026 in Walton Village Hall at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on 1 March 2026.

Walton Parish Council (Cumbria)

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2026		
	Cash in Hand 01/04/2025		20,810.83
	ADD Receipts 01/04/2025 - 31/01/2026		11,093.75
			31,904.58
	SUBTRACT Payments 01/04/2025 - 31/01/2026		11,428.35
A	Cash in Hand 31/01/2026 (per Cash Book)		20,476.23
	Cash in hand per Bank Statements		
	Old Current Account	31/05/2025	0.00
	Old Business Instant Access 472	31/05/2025	0.00
	Savings Unity 180	31/01/2026	20,131.79
	Current Unity 177	31/01/2026	344.44
			20,476.23
	Less unrepresented payments		
			20,476.23
	Plus unrepresented receipts		
B	Adjusted Bank Balance		20,476.23
	A = B Checks out OK		

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Ian Blythe
4 The Dell
Brampton Cumbria
CA8 1AQ

Date: 31/01/2026

Account Name: Walton Parish Council

Swift Code (BIC): [REDACTED]
IBAN Number: [REDACTED] 8024

Sort Code: [REDACTED]
Account Number: [REDACTED] 177

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/12/2025		Balance brought forward	£0.00	£0.00	£923.74
14/01/2026	Faster Payment Debit	B/P to: Walton Village Hal	£17.50	£0.00	£906.24
14/01/2026	Faster Payment Debit	B/P to: DM Payroll Service	£72.00	£0.00	£834.24
15/01/2026	Standing Order	S/O to: Scribe Accounts	£28.80	£0.00	£805.44

Page number 1 of 3

Statement number 017

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
22/01/2026	Faster Payment Debit	B/P to: Cllr. W. Weaver	£174.00	£0.00	£631.44
28/01/2026	Standing Order	S/O to: HMRC	£51.00	£0.00	£580.44
28/01/2026	Standing Order	S/O to: Ian Blythe Clerk	£230.00	£0.00	£350.44
31/01/2026	Fee	Service Charge	£6.00	£0.00	£344.44

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Ian Blythe
4 The Dell
Brampton Cumbria
CA8 1AQ

Date: 31/01/2026

Account Name: Walton Parish Council

Swift Code (BIC): [REDACTED]
IBAN Number: [REDACTED]18024

Sort Code: [REDACTED]
Account Number: [REDACTED]180

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/12/2025		Balance brought forward	£0.00	£0.00	£20,131.79

Walton Parish Council (Cumbria)

3 February 2026 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1	Clerk/RFO Salaries	06/04/2025		Old Current Account	000230	A. Dawes - outgoing clerk	Allan Dawes	X	613.00		613.00
2	Playground Maint/Repairs	06/04/2025		Old Current Account		Cumberland Council	Cumberland Council	S	58.50	11.70	70.20
3	Balance transfer	14/05/2025		Old Current Account	VOID	Closing balance transfer	Unity Trust Bank 177	E			
4	Balance transfer	14/05/2025		Old Business Instant	VOID	Closing balance transfer	Unity Trust Bank 177	E			
5	Clerk/RFO PAYE/NIC	23/04/2025		Old Current Account	Allan Dawes	HMRC	HMRC	X	117.80		117.80
6	Bank charge	01/04/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
7	Bank charge	30/04/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
8	Bank charge	31/05/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
9	Clerk/RFO Salaries	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	197.88		197.88
9	Clerk/RFO Expenses	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	20.70		20.70
9	WFH	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
10	Clerk/RFO Salaries	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	322.31		322.31
10	WFH	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	37.27		37.27
11	Insurance	11/06/2025		Current Unity 177		Insurance	Zurich Town and Parish Co	E	823.85		823.85
12	Grass Cutting	11/06/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	Z	825.00		825.00
13	Grass Cutting	11/06/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	Z	550.00		550.00
14	Scribe Accounts	11/06/2025		Current Unity 177		Scribe Accounts Package and s	Starboard Systems Limited	S	348.00	69.60	417.60
15	Scribe Accounts	11/06/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
16	Subscriptions CALC/NALC	11/06/2025		Current Unity 177		CALC	Cumbria Association of Loc	Z	172.43		172.43
17	Clerk/RFO Expenses	11/06/2025		Current Unity 177		SLCC Membership	Ian Blythe	Z	85.00		85.00
18	Clerk/RFO PAYE/NIC	11/06/2025		Current Unity 177		Income tax	HMRC	Z	80.40		80.40
19	Clerk/RFO PAYE/NIC	11/06/2025		Current Unity 177		Income tax	HMRC	Z	49.40		49.40
20	Bank charge	30/06/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
21	Newsletter	08/07/2025		Current Unity 177		Printing Parish newsletter	Lees Hill School	Z	11.63		11.63
22	Newsletter	08/07/2025		Current Unity 177		Printing Parish newsletter	Ivan Whetton	Z	26.17		26.17
23	Audit Fees	08/07/2025		Current Unity 177		A. Dawes - outgoing clerk	Allan Dawes	Z	67.06		67.06
24	Admin & Stationery	08/07/2025		Current Unity 177		Admin & Stationery	Ian Blythe	S	33.24	6.65	39.89
25	WFH	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
26	Clerk/RFO Salaries	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
27	Clerk/RFO Salaries	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
28	Bank charge	30/06/2025		Current Unity 177	VOID	Bank charge	Unity Trust Bank 177	Z			
29	Clerk/RFO Expenses	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	30.60		30.60
30	Grass Cutting	08/07/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	66.00	616.00
31	Village Hall Hire	08/07/2025		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	25.00		25.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
32	Training	08/07/2025		Current Unity 177		Training - SLCC	SLCC	S	120.00	24.00	144.00
33	Scribe Accounts	15/07/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
34	S.137	15/07/2025		Current Unity 177		Village Hall Mother & Toddler g	Walton Village Hall	Z	500.00		500.00
35	Payroll Services	29/07/2025		Current Unity 177		Payroll Services	DM Payroll Services Ltd	S	60.00	12.00	72.00
36	Payroll Services	29/07/2025		Current Unity 177	VOID	Payroll Services	DM Payroll Services Ltd	S			
37	Grass Cutting	29/07/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	66.00	616.00
38	Bank charge	31/07/2025		Current Unity 177	VOID	Bank charge	Unity Trust Bank 177	Z			
39	Bank charge	31/07/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
40	Clerk/RFO Salaries	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	197.68		197.68
40	WFH	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
41	Clerk/RFO Salaries	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	234.19		234.19
41	Clerk/RFO Expenses	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	23.40		23.40
41	WFH	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
42	Clerk/RFO PAYE/NIC	25/08/2025		Current Unity 177		Income tax	HMRC	Z	49.60		49.60
43	Clerk/RFO PAYE/NIC	25/08/2025		Current Unity 177		Income tax	HMRC	Z	58.40		58.40
44	Clerk/RFO Expenses	25/08/2025		Current Unity 177		Clerk's Expenses	Ian Blythe	Z	14.00		14.00
45	Bank charge	31/08/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
46	Scribe Accounts	15/08/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
47	Grass Cutting	25/08/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	110.00	660.00
48	Website & Data Protection	22/09/2025		Current Unity 177		Website domain fee	One.Com	S	96.87	19.37	116.24
49	Grass Cutting	22/09/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	110.00	660.00
50	Scribe Accounts	15/09/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
51	Bank charge	30/09/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
52	Village Hall Hire	31/10/2025		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	25.00		25.00
53	Grass Cutting	31/10/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	275.00	55.00	330.00
54	Clerk/RFO Salaries	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.13		204.13
54	WFH	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
55	Clerk/RFO Salaries	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.33		204.33
55	WFH	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
56	Clerk/RFO PAYE/NIC	31/10/2025		Current Unity 177		Income tax	HMRC	Z	51.20		51.20
57	Clerk/RFO PAYE/NIC	31/10/2025		Current Unity 177		Income tax	HMRC	Z	51.00		51.00
58	Miscellaneous Repairs	31/10/2025		Current Unity 177		Noticeboard repair	Cllr. Brian Hogg	S	9.74	1.95	11.69
59	Clerk/RFO Expenses	31/10/2025		Current Unity 177		Clerk's Expenses	Ian Blythe	Z	23.40		23.40
60	Bank charge	31/10/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
61	Scribe Accounts	15/10/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
62	Trees	31/10/2025		Current Unity 177		Tree maintenance	James England - GIS Soluti	Z	450.00		450.00
63	Scribe Accounts	17/11/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
64	Clerk/RFO PAYE/NIC	28/11/2025		Current Unity 177		HMRC	HMRC	Z	51.00		51.00
65	Clerk/RFO Salaries	28/11/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.00		204.00
65	WFH	28/11/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
66	Bank charge	30/11/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
67	Scribe Accounts	15/12/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
68	Clerk/RFO Salaries	29/12/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.00		204.00
68	WFH	29/12/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
69	Clerk/RFO PAYE/NIC	29/12/2025		Current Unity 177		Income tax	HMRC	Z	51.00		51.00
70	Bank charge	31/12/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
71	Payroll Services	13/01/2026		Current Unity 177		Payroll Services	DM Payroll Services Ltd	S	60.00	12.00	72.00
72	Village Hall Hire	13/01/2026		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	17.50		17.50
73	Clerk/RFO Salaries	29/12/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
73	WFH	29/12/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
74	Defibrillator	22/01/2026		Current Unity 177	Defib Pads	Defibrillator Battery and Pads	Cllr. W. Weaver	S	145.00	29.00	174.00
75	Scribe Accounts	15/01/2026		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
76	Clerk/RFO Salaries	28/01/2026		Current Unity 177		Salary and Exps	Ian Blythe	Z	230.00		230.00
77	Clerk/RFO PAYE/NIC	28/01/2026		Current Unity 177		Income tax	HMRC	Z	51.00		51.00
78	Bank charge	31/01/2026		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
Total									10,796.68	631.67	11,428.35