

WALTON PARISH COUNCIL

MINUTES of the **MEETING** of **WALTON PARISH COUNCIL** held in **WALTON VILLAGE HALL** on **TUESDAY 5th NOVEMBER 2019** at 7.30pm.

Present: Cllrs G. Shaw (Chairman, in the Chair), A. Armstrong, T. Brocklebank, B. Hogg, T. Mark, T. Mounsey and S. Wood.

In Attendance: Clerk
2 members of the public

Action

077/19	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:-</p> <p>Councillor Lockhart City Councillors Shepherd and Tarbitt.</p>	
078/19	<p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p>	
079/19	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED to note the following declarations of interest were made:-</p> <p>Councillor Shaw declared a disclosable pecuniary interest in items 83/19.1 and 84/19.3.1</p>	
080/19	<p>MINUTES</p> <p>MINUTES OF THE MEETING HELD ON 3RD SEPTEMBER 2019 WERE SUBMITTED.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 3rd September 2019, confirmed as a true and accurate record.</p>	GS
081/19	<p>PUBLIC PARTICIPATION</p> <p>RESOLVED to note that a member of the public reported that some of his livestock, which had been grazing on Walton Moss, had strayed onto a nearby farmers land who had then directed them onto the A6071. The farmer had telephoned the owner of the livestock to inform him of his actions. The owner of the livestock was very concerned at how dangerous the situation was, that it could have caused an accident and that the farmer had even directed the livestock over a cattle grid. Members expressed their concern at the situation and thanked the livestock owner for keeping his livestock from wandering onto the village green.</p> <p>RESOLVED to note there were no reports from County or City Councillors.</p>	
082/19	<p>REPRESENTATIVES' REPORTS –</p> <p>082/19.1 WALTON VILLAGE HALL COMMITTEE</p> <p>Councillor Brocklebank gave a report from the Village Hall Committee detailing the following:-</p> <p>Halloween Disco, Walton Reading Group, Walton Windows, Christmas Lights switch-On, Lunch for the Retired.</p> <p>RESOLVED to note the report and that permission was given for the Christmas tree to be erected on the village green.</p>	

(Signed) Chairman
7th January 2020

083/19	<p>TOWN AND COUNTRY PLANNING –</p> <p>APPLICATIONS – Applications for planning consent were considered.</p> <p>RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p>NB: Councillor Shaw left the room prior to consideration of the following item.</p> <p>083/19.1 THE OLD VICARAGE, WALTON (19/0800) – Variation of condition 3 of previously approved planning permission 18/0964 to amend opening hours of bar to between 12.00 hours and 22.00 hours on any given day and to 24 hours on New Years Eve.</p> <p>No observations.</p>	Clerk
084/19	<p>FINANCIAL MATTERS -</p> <p>084/19.1 BANK RECONCILIATION TO 30.09.19</p> <p>There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.</p> <p>RESOLVED to receive and note the bank reconciliation and balance to 30th September 2019 of £11,429.32. Councillor Wood signed the bank reconciliation.</p> <p>084/19.2 EXPENDITURE TO APPROVE</p> <p>There was submitted a report by the Clerk detailing expenditure to approve.</p> <p>RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £996.80. The Clerk would query the payment due to Colville's Grounds Maintenance and request that the final payment due for the current financial year be adjusted accordingly.</p> <p>084/19.3 FINANCIAL ASSISTANCE</p> <p>NB: Councillor Shaw left the room prior to consideration of the following item.</p> <p>84/19.3.1 WALTON AND LEES HILL PRIMARY SCHOOL</p> <p>Members considered a request for funding towards new signage for the school.</p> <p>RESOLVED to note members agreed in principal to fund new signage within the current budget. A formal request for funding including costs would be submitted by the school at a future meeting.</p> <p>84/19.3.2 WALTON PAROCHIAL CHURCH COUNCIL (WPCC)</p> <p>Members considered a request for funding towards maintenance of the churchyard.</p> <p>RESOLVED to note that as it wasn't legal for a Parish Council to fund maintenance of an open churchyard, that the Clerk would chase up the request for information from WPCC as to whether there was other legal expenditure that the Parish Council could help with.</p>	Clerk

	<p>084/19.4 PRECEPT 2020/2021</p> <p>Members considered the draft budget for 2020/21 prepared by the Clerk.</p> <p>RESOLVED that the precept for 2020/21 would be agreed at the January meeting following receipt of the local council tax base calculations from the City Council and inclusion of an estimate for printing of a parish questionnaire and subsequent parish plan.</p>	
085/19	<p>PARISH PLAN</p> <p>Councillors Brocklebank and Shaw reported that after speaking with other interested parties on a parish plan, the response had been positive and there was support to move things forward. Information on the proposed questionnaire would be included in the next newsletter requesting feedback on key points to be included from parishioners. Members of other local groups would be asked to help with the questionnaire.</p> <p>RESOLVED to note the report.</p>	
086/19	<p>GRASS CUTTING TENDER</p> <p>Members reviewed the grass cutting tender.</p> <p>RESOLVED that the contract would run from 16th March to 31st October 2020 for 1 year with the amount of cuts in the growing season being increased to 14.</p>	
087/19	<p>TREE INSPECTION</p> <p>RESOLVED that the Clerk would contact M. Lowther to conduct a tree inspection and detail what maintenance work, if any, was required.</p>	
088/19	<p>PLAY AREA</p> <p>Members reviewed the Annual Play Area Inspection Report submitted to the meeting.</p> <p>RESOLVED that Councillors Brocklebank and Hogg would look at the required work and report back at the next meeting.</p>	
089/19	<p>WEBSITE -</p> <p>089/19.1 WEBSITE ACCESSIBILITY REGULATIONS</p> <p>Information on the Parish Council website by Ivan Whetton was submitted to the meeting. The Clerk and members expressed their thanks at the extensive work that had been undertaken by Ivan testing the website's compliancy to the new accessibility regulations.</p> <p>RESOLVED to note the information and that an accessibility statement would be drawn up in due course and published on the website. The Clerk would write to Ivan Whetton thanking him for his work.</p> <p>089/19.2 WEBSITE DOMAIN AND HOSTING SUBSCRIPTIONS</p> <p>Consideration was given to changing the website domain and hosting subscription</p> <p>RESOLVED to change to one.com from GoDaddy which was less than half the cost. Ivan Whetton would carry out the changeover although it might mean that the website and emails would be unavailable for approximately 2 days.</p>	<p>IW Clerk</p> <p>IW</p>

090/19	<p>NEWSLETTER</p> <p>RESOLVED to note that members would distribute the newsletter which would be available in approximately 2 weeks following additional information from the school and church being submitted to the Clerk.</p>	ALL
091/19	<p>OLD CENTURION PUB</p> <p>The Clerk reported that despite several reassurances, no further information had been received from the City Council.</p> <p>RESOLVED that the Clerk would write to Councillor Shepherd and Chris Hardman expressing the Parish Council's disappointment that no update had been received.</p>	
092/19	<p>CALC</p> <p>RESOLVED that the following correspondence from CALC was received and noted:-</p> <p>092/19.1 CALC CIRCULARS – October and November 2019. (to be circulated when received)</p> <p>092/19.2 NEIGHBOURHOOD PLANNING AND HEALTH AND WELL-BEING ARTICLE – LEGAL UDATE</p> <p>092/19.3 TRAINING SESSIONS</p> <p>092/19.4 POLICY CONSULTATION E-BRIEFING 12-19 INDEPDENT REVIEW INTO LOCAL GOVERNMENT AUDIT CALL FOR EVIDENCE</p> <p>RESOLVED to note that Councillor Shaw would respond.</p> <p>092/19.5 CPCA HEALTH AND WEL BEING CONFERENCE</p> <p>RESOLVED to note that members had no preference when this should be held.</p> <p>092/19.6 CUMBRIA KINDNESS DAY AND VOLUNTEER TRAINING</p> <p>092/19.7 ECO/SUSTAINABILITY PROJECTS</p> <p>092/19.8 VE DAY 75</p> <p>092/19.9 CALC CLIMATE CHANGE EVENT</p>	
093/19	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>RESOLVED to note the following correspondence had been received: -</p> <p>093/19.1 CUMBRIA POLICE – North Cumbria News</p>	
094/19	<p>LITERATURE AVAILABLE FROM CLERK –</p> <p>RESOLVED to note the following literature was available from the Clerk:-</p> <p>094/19.1 NOTICE OF EXECUTIVE KEY DECISIONS – 18th October 2019.</p> <p>094/19.2 RURAL SERVICES BULLETIN – 29th October 2019.</p>	
095/19	<p>AGENDA ITEMS FOR NEXT MEETING</p> <p>RESOLVED to note that any items for consideration should be submitted to the Clerk on or before 27th December 2019.</p>	

096/19	DATE OF NEXT MEETING - Tuesday 7th January 2020, Walton Village Hall, 7.30pm. Meeting closed at 8.50pm.	
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(Signed) Chairman
7th January 2020

Expenditure To Approve

Amount	Payee	Detail	Chq number
£			
463.20	Colvilles Grounds Mnce	Grass cutting (x3)	000043
90.00	Play Inspection Company	Annual play area inspection	000044
16.80	CPSL	Payroll Services	000045
426.80	A Riddell	Staff	000046
<u>£996.80</u>			

(Signed) Chairman

7th January 2020