

MINUTES of a **VIRTUAL MEETING** of **WALTON PARISH COUNCIL** held on **Tuesday 2nd June 2020 at 7.00pm.**

Present: Cllrs G Shaw (Chairman), T. Brocklebank, B Hogg, A Armstrong, and S Wood.

In Attendance: Clerk, County Councillor Tarbitt and two members of the public.

Action

001/20 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and agreed from:-

Councillors Mark, Mounsey and Lockhart.
City Councillor Shepherd.

002/20 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

003/20 DECLARATIONS OF INTEREST

Councillors were invited to record their interests:-

RESOLVED to note that there were no declarations of interest.

004/20 MINUTES

004/20.1 MINUTES OF THE MEETING HELD ON 3RD MARCH 2020 WAS SUBMITTED.

RESOLVED to agree the accuracy of the minutes of the meeting held on 3rd March 2020 confirmed as a true and accurate record and authorise the Chairman to sign the minutes at the next face to face meeting of the council.

005/20 HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY

Members were asked to formally agree the High Consequence Infectious Disease Policy.

RESOLVED to ratify the High Consequence Infectious Disease Policy adopted by email on 20th March 2020.

006/20 ANNUAL MEETING OF THE PARISH COUNCIL

RESOLVED to note that the Annual Meeting of the Parish Council had been deferred until May 2021.

007/20 STANDING ORDERS

An addendum to the Standing Orders had been circulated to enable the Council to meet virtually during the current pandemic.

RESOLVED to adopt the standing orders with immediate effect.

008/20 PUBLIC PARTICPATION

RESOLVED to note that there were no members of the public present.

RESOLVED to note that City Councillor Tarbitt would do whatever she could financially to support the parish through the current pandemic.

Signed (Chairman):.....

Date

009/20 TOWN AND COUNTRY PLANNING

APPLICATIONS – Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

Clerk

009/20.1 HIGH DOVECOTE, WALTON (20/0319) – Erection of walls and roof over midden.

No observations.

010/20 FINANCIAL MATTERS –**010/20.1 BANK RECONCILIATION TO 30.04.20**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its Building Society account statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th April 2020 of £18,047.34.

010/20.2 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2020 AND EXEMPTION CERTIFICATE–

There were submitted Section 1, Annual Governance Statement, and 2, Statement of Accounts, of the Annual Return, Receipts and Payments Accounts, Balance Sheet, Supporting Notes and Annual Internal Audit Report for the year ended 31st March, 2020.

010/20.2.1 RESOLVED to approve the Annual Governance Statement for the year ending 31st March 2020.

010/20.2.2 RESOLVED to approve the Statement of Accounts for the year ending 31st March 2020.

010/20.2.3 RESOLVED to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for 31st March 2020.

010/20.2.4 RESOLVED that the Parish Council can certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor having confirmed that gross income or gross expenditure did not exceed £25,000 in the year ending 31st March 2020

010/20.2.5 RESOLVED to agree that the Accounts, Balance Sheet and Supporting Notes reflected the Parish Council's financial position at 31st March 2020.

010/20.2.6 RESOLVED to note that the notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2020 as Monday 15th June to Friday 24th July 2020.

Signed (Chairman):.....

Date

010/20.3 APPROVAL OF EXPENDITURE

RESOLVED to authorise the following expenditure for payment:-

Amount £	Payee	Detail	Chq number/EP
121.70	Dee Lockhart	Defibrillator pads etc	000060
666.00	Joe Calvert	Grass cutting	000061
1161.33	Came & Company	Insurance	000062
123.18	CALC	Subscription	000063
50.00	J Batey	Internal Audit	000064
<u>£738.88</u>			

011/20 VILLAGE GREEN

Members discussed at length the complaint received from a parishioner regarding parking/encroachment on the village green and access to properties.

RESOLVED that the Clerk would contact the City Council planning department to ascertain the permission given for the location of a drain onto the village green and that the owners of two properties would be written to and reminded that there is no parking on the village green, use of the tracks is for access to properties only and that any items such as waste/recycling bins and/or planters situated on village green land should be removed.

Clerk**012/20 TRIMMING OF TREES**

RESOLVED to formally acknowledge thanks to two local residents who had trimmed the basal shoots on the lime trees situated on the village green. The Clerk would write a letter to each resident.

Clerk**013/20 DATE OF NEXT MEETING**

RESOLVED to note that the next virtual meeting of the parish council would be held on 7th July 2020 at 7.00pm.

Signed (Chairman):.....

Date