

# Minutes of WALTON PARISH COUNCIL meeting held in Reading Room TUESDAY, 6th July, 2021

Present: Councillors: - Armstrong, Hogg, Mark, Mounsey and Shaw.

In attendance: - Clerk, 3 members of the public via ZOOM

**026/21 APOLOGIES FOR ABSENCE-** Received from Councillor Wood

**027/21 REQUESTS FOR DISPENSATIONS – RESOLVED** No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**028/21 DECLARATIONS OF INTEREST – RESOLVED** No declarations by elected and co-opted members of interests in respect of items on this agenda were received.

**029/21 MINUTES**

**029/21.1 MINUTES OF THE MEETING HELD ON 4TH MAY 2021 – RESOLVED** To authorise the Chair sign, as a correct record, the minutes of the meeting held on 4th May 2021.

**029/21.2 RESOLVED** To authorise the Chair to sign all previous minutes for meetings held via Zoom.

**030/21 PUBLIC PARTICIPATION –** Due to the strange nature of the meeting arrangements Only Councillors and the Clerk were in actual attendance and observing strict Covid-19 protocols – members of the public were invited to attend via Zoom but could only observe.

**031/21 REPORTS –** No reports were received from City and County Councillors

**RESOLVED -** Clerk to continue to contact Councillors and cajole attendance.

**032/21 TOWN AND COUNTRY PLANNING APPLICATIONS**

**RESOLVED** that only the Proposal: Siting Of 1no. Mobile Cabin For Holiday Let Location: Coronation Wood, Land North of Sandysike, Walton, CA8 2DU Appn Ref: 21/0509 Grid Ref: 351688 564519 had been received and was dealt with prior to the meeting due to timescales.

**033/21 PARISH CLERK UPDATE –** Report received

**RESOLVED** 014/21 Meetings to be re-scheduled to the 2<sup>nd</sup> Tuesday in alternate months.

**RESOLVED** 018/21/5 Clerk to make arrangements to change Bank signatories to be the following 4 Councillors on each of the accounts Armstrong, Mark, Mounsey and Wood also to remove read-only access from former Councillor Brocklebank..

**RESOLVED 021/21** Clerk authorised to commit funds to ILCA Training Course of £120 Clerk also reminded that the purchase of a laptop for the Council was still outstanding. Clerk to liaise with Co-opted Councillors regarding initial training.

**034/21 FINANCIAL MATTERS**

Bank reconciliations were presented and are attached to the minutes. **RESOLVED –** Expenditure detailed in the Agenda was all approved with the caveat that the payment to J Calvert was to be the last due to breach of Contract.

**035/21 MATTERS TO BE RAISED BY COUNCILLORS**

Noted that the issue regarding Moles had been addressed by Councillor Armstrong. Councillor Mark requested the Police be informed about the car seemingly abandoned in the Village Vehicle Ford Focus Zetec EJ10 UVS

**RESOLVED -** Clerk to contact Police.

**036/21 POLICY REVIEW – RESOLVED** the following core policies available were reviewed and adopted for 2021/2022

**035/21 013/21/4 HEALTH AND SAFETY POLICY**

**035/22 HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY**

**RESOLVED** – to roll-over until such time as Central Government indicate the relaxation of legal requirements regarding COVID-19

**037/21 MEETING CALENDAR**

**RESOLVED** dates of future meetings.

14th September 2021, 9th November 2021, 11th January 2022, 8th March 2022, 10th May 2022

**038/21 PLAY AREA** – Update received from Councillors regarding some repairs to equipment required and Clerk relayed quotes for Wooden replacement picnic benches.

**RESOLVED** – Clerk to accept quote from DGLM (Dan Wigham) for 2 x Picnic benches supply and installation @ £275 each.

**RESOLVED** – Clerk to gather quotes for replacement Playground equipment for presentation to next Council meeting.

**039/21 VILLAGE GREEN AND COMMON LAND**

**VILLAGE GREEN** - update regarding issues on the village green. Clerk would circulate the latest map of the Village indicating the boundaries of the Village Green for Councillors to comment and agree upon the Draft policy regarding use.

**RESOLVED** - that the process of Tender for the work of mowing and strimming the Village Green for the season of 2022 would commence immediately due to the lack of Contract fulfilment this year.

**RESOLVED** – Clerk would make available funds for re-imbursment of costs to parishioners assisting in maintaining the Village Green for the rest of the 2021 “Season” Thanks would also be placed in the latest Newsletter.

**TREES** – Contractor had completed task assigned with small exclusion due to time of year will be returning later in Autumn to complete the process.

**COMMON LAND** – Clerk reported that he was now in possession of all the Common Registration details for the elements of Common Land in the Parish and who was the recognised “Custodian” of the land.

**040/21 CO-OPTION INTO COUNCIL VACANCIES**

2 vacancies declared, 4 individuals expressed an interest, ballot conducted.

Individuals co-opted onto Council until the next Election due in 2023:-  
**Thomas RODNEY HODGSON, Robert WILLIAM WILKINSON**

**RESOLVED** - Clerk would communicate to all candidates results of the process as soon as possible and meet with successful candidates to discuss Code of Conduct etc.

**041/21 CORRESPONDENCE AND LITERATURE RECEIVED BY THE CLERK** – Noted that the Clerk would distribute (by e-mail if possible) weekly correspondence

**042/21 NEWSLETTER AND PARISH PLAN UPDATE: -**

After much discussion it was **RESOLVED** - Clerk to draft Newsletter with a view to publishing and distributing early September contained within would be question relating to interest in Parish Plan update.

**043/21 AGENDA ITEMS FOR NEXT MEETING – NOTED** items for the next meeting should be submitted to the Clerk on or before 4<sup>th</sup> September 2021.

**044/21 DATE OF NEXT MEETING** – September 14th 2021, Village Hall, Walton, 7.00pm.

Meeting closed at 8.49