

# Minutes of WALTON PARISH COUNCIL meeting held in Reading Room TUESDAY, 14th September, 2021

Present: Councillors: - Armstrong, Hodgson, Hogg, Mark, Mounsey, Shaw, Wilkinson and Wood.

In attendance: - Clerk.

**045/21 APOLOGIES FOR ABSENCE- None**

**046/21 REQUESTS FOR DISPENSATIONS – RESOLVED** No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**047/21 DECLARATIONS OF INTEREST – RESOLVED** No declarations by elected and co-opted members of interests in respect of items on this agenda were received.

**048/21 MINUTES**

**048/21.1 MINUTES OF THE MEETING HELD ON 6TH JULY 2021 – RESOLVED** To authorise the Chair sign, as a correct record, the minutes of the meeting held on 6th July 2021.

**048/21.2 RESOLVED** To approve Draft Policy on Walton Village Green.

**048/21.3 RESOLVED** To approve provisioning and placement of Memorial Bench by G Blackwood.

**048/21.4 RESOLVED** to put in abeyance the position of Vice-Chair until the next Annual Council Meeting

**049/21 PUBLIC PARTICIPATION –** No members of the Public in attendance.

**050/21 REPORTS –** No reports were received from City and County Councillors

**051/21 TOWN AND COUNTRY PLANNING APPLICATIONS** None

**052/21 PARISH CLERK UPDATE –** Report presented and attached to the minutes

**052/21.1 RESOLVED** - Training progress noted

**052/21.2 RESOLVED –** Laptop purchase to be included on the Asset Register

**053/21 FINANCIAL MATTERS**

Bank reconciliations and Expenditure schedule were presented and are attached to the minutes. **RESOLVED –** Expenditure detailed in the Agenda was approved.

**053/21.3 RESOLVED –** to note that the Income from the re-charge of Insurance from the Village Hall Management Committee had been received

**054/21 MATTERS TO BE RAISED BY COUNCILLORS**

Councillor Shaw identified an issue with the Bell on the Village Hall being in a precarious state.

**RESOLVED** Councillor Mark aided by Councillor Mounsey would remove Bell and secure in a safe place until further decisions were taken.

Further discussion took place regarding building repair liability vis-à-vis the Village Hall Management Committee or Parish Council.

**RESOLVED** Clerk to investigate and if possible bring to next meeting details together with the lease.

**055/21 BUDGET PLAN 2022/2023** An initial draft of the Budget for 2022/2023 was presented and discussed.

**RESOLVED** the formal discussion and review and acceptance of the Budget will be an Agenda item for the next Council meeting.

**056/21 PLAY AREA** – Update received from Councillors and Clerk regarding Play Area, quotes and information still awaited from Proludic.

**RESOLVED** – Clerk to chase Proludic and further decisions to be resolved at next Council Meeting.

**057/21 DRAINS** – Update from Councillors and Clerk on initial visit from United Utilities and Councillors reported that a further visit had taken place on the 14<sup>th</sup> September the outcome of which was assumed to be an amount of Engineering work will need to take place to replace a collapsed area approximately 3 x 3 metres.

**RESOLVED** - Clerk to write to United Utilities for a progress report and to include our concerns regarding land drains across the Football Pitch.

**Note a Following day telephone call from the Clerk confirmed that this activity was scheduled to take place before the 22<sup>nd</sup> September 2021. United Utilities were also informed of our land drain concern and asked to provide a written summary of works undertaken.**

Process of Tender for the work of mowing and strimming the Village Green for the season of 2022 has commenced and a further update will be on the next Agenda.

**058/21 CORRESPONDENCE AND LITERATURE RECEIVED BY THE CLERK** – Noted that the Clerk would distribute (by e-mail ) weekly correspondence

**059/21 NEWSLETTER AND PARISH PLAN UPDATE: -**

A prototype copy of the Newsletter was distributed and well received.

**RESOLVED** - Clerk to arrange for printing and distribution around 125 copies (with Volunteer help and guidance) Autumn Newsletter with a view to council awaiting any response to the question relating to in Parish Plan update. Clerk to seek help and guidance from Lees Hill and Walton Primary School in the printing etc.

**060/21 AGENDA ITEMS FOR NEXT MEETING – NOTED** items for the next meeting should be submitted to the Clerk on or before 2<sup>nd</sup> November 2021.

**061/21 DATE OF NEXT MEETING** – 9<sup>th</sup> November 2021, Village Hall, Walton, 7.00pm.

Meeting closed at 8.45